

Wellington Town Council

Town Mayor
Cllr Patricia Fairclough



Town Clerk
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To: All Councillors

You are hereby summoned to attend a meeting of Wellington Town Council to be held virtually via Zoom on Tuesday, 4th May 2021. The public open session commencing at 6.30pm followed by the business of the Annual Council Meeting to be transacted from 7.05pm as per the Agenda below.

Members to note it is intended that this meeting will be live streamed.

Dated this 27th April 2021

Signed  Town Clerk

6.30pm Public Open Session

Presentations to be made by the Mayor:

- 1.0 **Rob Francis-** For services to Wellington over many years and for being a true friend of our town presentation of a certificate and the Key of Wellington
- 2.0 **Marc Petty-** For services to Wellington over many years and for being a true friend of our town presentation of a certificate and the key of Wellington.
- 3.0 **Wellington Orbit**
- 4.0 **Arleston Community Centre**
- 5.0 **Charlton School**
- 6.0 **Ercall Wood Academy**
- 7.0 **Wrekin View Primary School**
- 8.0 **Dothill Primary**
- 9.0 **St Patricks Catholic Primary School**
- 10.0 **To Receive the Mayors Comments**

Please note that Informal prayers will be said at 7.00 pm, attend if you wish - Cllr Fairclough to call on Rev. Tim Carter.

7.05 pm Annual Council Meeting AGENDA

1. **Election of Mayor** - Cllr Fairclough to call for nominations
2. **Presentation of the Chain of Office** - to the newly elected Mayor and signing of the Acceptance of Office form.
3. **New Mayor's Address** - and presentation of past Mayor's medal to Cllr Fairclough
4. **Tributes to the outgoing Mayor**
5. **Election of Deputy Mayor**
6. **Presentation of Chain of Office** - to the Deputy Mayor
7. **Apologies**
8. **Declarations of Interest**
9. **Election of Town Council Committees**
 - a) **Policy & Resources (P&R) Committee** (7 vacancies + Mayor & Deputy Mayor *ex officio*)
 - b) **To Note the Personnel Committee will consist of 3 group leaders**
 - c) **Election of Independent Grievance Panel** (3 vacancies + Mayor as Chairman)
 - d) **Election of Planning Committee** (7 vacancies + Mayor & Deputy Mayor *ex officio*)
 - e) **Election of Events & Communication Committee** (7 Councillor Vacancies + Mayor Deputy Mayor *ex officio*)
10. **To consider the Election of active Working Groups**
 - a) **Conservation Area Working Group** – 3 appointments
 - b) **Car Parking Working Group**- 5 appointments
 - c) **Climate Change Emergency Working Group** - 5 appointments
11. **Election of Town Council representatives on outside bodies:**
 - a) **Walkers are Welcome** - 1 Vacancy
 - b) **Wrekin Area Committee** - 2 Vacancies
 - c) **Telford Bus Users Group** - 2 Vacancies
12. **To Appoint the Internal Auditor for 2021/22**
13. **Resolution for the General Power of Competence** (appendix 1)

The three conditions for eligibility for the Town Council to be enabled to exercise the General Power of Competence are as follows:

Resolution: the council must resolve at a meeting that it meets the criteria for eligibility relating to the electoral mandate and relevant training of the clerk.

Electoral mandate: at the time the resolution is passed, at least two thirds of the Council must hold office as a result of being declared elected (i.e. not co-opted).

Qualified Clerk: At the time that the resolution is passed, the clerk must hold a recognised professional qualification (e.g. Certificate in Local Council Administration, Certificate of Higher Education in Local Policy) AND pass the 2012 CiLCA module relating to the General Power of Competence.

As a result of satisfying the above criteria Wellington Town Council is requested to pass the following resolution:

The Town Council resolves from 4th May 2021 until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

- 14. To approve minutes of the last Full Council Meeting dated 9th March 2021 (appendix 2)**

15. Matters Arising from those Minutes

Neighbourhood Planning – Oral feedback from members attending the seminar
Communications Strategy and Protocol
Speed Indicator Device – Oral Report Clerk
Re-opening the Retail Sector – Oral Report Clerk

- 16. To receive the Minutes of Wellington Town Council Committees and to note the Recommendations therein.**

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| a) Policy and Resources Committee | 06.04.21 (appendix 3) 27.04.21 (to follow) |
| b) Planning Committee | 31.03.21 (appendix 4) & 21.04.21 (to follow) |
| c) Events and Communications Committee | 31.03.21 (appendix 5) |
| d) Dothill LNR – Conservation Area Working Group | 30.04.21 (to follow) |

- 17. To note the Festival Working Party minutes dated 7th April 2021. (appendix 6)**

- 18. To note the report from the Climate Change Emergency Working Group Meeting held 1st April 2021. (appendix 7)**

Members to confirm the amendment to the previous resolution proposed on 9th March, the wording should be as follows:

1. WTC agrees to put a member on the local plastics free Wellington Steering Group
2. WTC agrees to support all plastic free community initiatives in its area
3. WTC pledges to act by example and remove all single use plastic items from its premises and operations

- 19. To agree the date of the next Full Council Meeting –**

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