

Wellington Town Council

Town Mayor
Cllr Pat Fairclough



Town Clerk
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EVENTS AND COMMUNICATIONS COMMITTEE

You are hereby summoned to attend a meeting of the above named Committee to be held online via zoom on **Tuesday 23rd February 2021**, commencing at 4.00pm.

Dated this 15th February 2021

Signed

Town Clerk

AGENDA

1. Welcome and Introductory Remarks
2. Presentation from Mark Blackstock with regard to the proposed Funfair in November.
3. Apologies for Absence
4. Declarations of interest
5. To confirm the minutes of the last meeting Tuesday 26th January 2021
6. Matters arising from those minutes:

ACTION: CM to move the item of a suggestion for a film for the OAP event at The Orbit to the agenda for the next meeting - DONE

ACTION: CM to contact local companies who would be able to do the design and re-promote the offer of the council offering free advertising etc

ACTION: Cllr Davis to ask the Clerk to suggest alternatives for who can do the posts whilst members of staff are unwell

ACTION: CM to circulate all correspondence about the fair to all members of the committee and to be put on as an item on the agenda for the next meeting - DONE

ACTION: CM to include the Festival to be put on the Agenda for future meetings – DONE

ACTION: PA to circulate minutes of the last festival meeting with details of what is planned

ACTION: AL to take back to the working group to include either the Mayor and/or Deputy Mayor in the judging of the Resident Poet

ACTION: PA to send Cllr Davis an invite to the next Festival Meeting on 3rd February 2021

- 7.** Correspondence: Urgent matter for consideration:
Suggestions of a film for the OAP event at the Orbit – (The Beatles, Exotic Marigold Hotel)
Suggestion of event for the Platinum Jubilee 2-5th June 2022
- 8.** Social Media Analytic Report
- 9.** Update on Newsletter
- 10.** Communications Protocol
- 11.** Report from the Wellington Festival Committee
- 12.** Date and time of next meeting – Tuesday 30th March 2021

