

# Wellington Town Council

**Town Mayor**  
Cllr Pat Fairclough



**Town Clerk**  
**KAREN ROPER B.A (Hons),DMS**  
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## WELLINGTON FESTIVAL WORKING GROUP

Minutes of the meeting held via Zoom, on 3<sup>rd</sup> March 2021 commencing at 11:30am.

Present

|                                     |                   |
|-------------------------------------|-------------------|
| Cllr A Lowe (Chairman)              | Paola Armstrong   |
| Cllr J Pierce                       | Cllr P Fairclough |
|                                     |                   |
| Apologies: Cllr J Alvey, Marc Petty |                   |

- 1. Welcome and Introductory remarks.**  
Cllr Lowe welcomed everyone to the meeting.
- 2. Declaration of Interest**  
None
- 3. Apologies for absence:**  
Cllr John Alvey and Marc Petty  
Apologies accepted.
- 4. To confirm the 'notes' from the last meeting 4<sup>th</sup> January 2021**  
Cllr Lowe confirmed and Cllr Pierce seconded
- 5. Matters arising from those minutes**  
ACTION: MP to have a chat with both Daniel Hutchinson and Paul Shuttleworth and to come back to us with costs for his time for the 3 areas.  
MP sent email "I've been in touch with Dan Hutchison and we are currently discussing the short film idea in detail. It's turning out to be quite an in-depth process and I think it may turn out be more expensive than originally envisaged. Hoping to have a full picture within the next week or so and, once I have, will send an e-mail to everyone detailing exactly what might be involved."  
PD sent links re examples of video work and PA circulated.  
PA contacted HD and SC with updates of the timing of the Poetry competition.  
PA confirmed subject of history talk (Wellington Station) with Neil Clarke and sent him details of the Wellington Ways Project.  
PA contacted Julie Phillips, Diane Saxon, Anna Hill, Steve Harrison, Darren Bailey, John Clayton and Damian Breeze and they all still wish to be involved.  
AL to check with MP that the film will be owned by WTC. Provided MP/DH gets credited, WTC will own the copyright

PA : £55 to get an extra 400 copies of This Is Our Wellington printed.  
PA booked Rohan Candappa for 8pm on Wednesday 10th February. Attended by: PA, AL, John and Joy Clayton, Julie Pierce and John Latter, Pat Fairclough, Paul Davis.  
The purpose of this was to have a trial run of a live Zoom event.

6. **Update from Marc Petty**  
MP not able to attend this meeting

**ACTION: PA to contact MP to ask if he can pre-record his talk (Virtual Literary Tour of Wellington) for the festival and to ask if the walking tours could take place 7-9 May if restricted to max 10 people, socially distanced.**

7. **Summary of Events**  
Poems and Pints  
Zoom book club - Need notice of what the book will be in advance  
History Talk – pre-recorded?  
Marc Petty virtual literary tour of Wellington – pre-recorded?  
Diane Saxon Zoom event  
Meet the Author – if we can, do it live  
Wrekin Writers Workshop – if we can do it live  
Library/Orbit – if we can????  
Wellington Resident Poet  
Competitions (short story, poetry) – put winners on Festival Page  
Art Gallery – put on Festival Page

**ACTION: PA to contact John Clayton to find out what the book is and put on festival page**

**ACTION: PA to ask Neil Clarke and Marc Petty to pre-record their talks**

**ACTION: PA to include Diane Saxon's book title and details of the talk onto the festival page of the website.**

It was agreed that the judges for the Resident Wellington Poet would be Cllr Pat Fairclough, Amanda Jenkins, Cllr Julie Pierce, Cllr Anthony Lowe and to ask Cllr Paul Davis

**ACTION: AL to do a bit of research to draw up a contract for the Resident Poet.**

**ACTION: AL to ask Cllr Davis if he would like to be a judge for the Resident Poet competition.**

8. **Pre-recorded events**

It was agreed that wherever possible the talks should be recorded prior to the festival and that the festival budget would incur those costs. Also to contact Liam (from The Orbit) about allocating some hours to set up the Art Gallery. We will commit to this regardless of the number of submissions.

**ACTION: PA to speak to Liam about setting aside a time to set up the Art Gallery and find out his hourly costs.**

JP said to put this out to all the Councillors and staff and ask them to spread the word to submit entries for the Art Gallery.

**ACTION: PA to promote the Art Gallery and send details to:**

- **John Sweetland (photography club) at The Belfrey**

- **Any other potential interested parties at Belfry (pottery, ceramics, painting, sculpture etc**
- **Heather Reid at CTS and Barbara Murray (Methodist Church Art Club)**
- **All councillors and council staff: AL to bring up at Council on 9/3**

**9. Children's Stories idea**

PA discussed the idea of having a number of locals to film themselves reading their favourite stories from childhood as part of the festival. Each slot would be 2-5 mins (no longer). Suggested names:

Ann Easthope, Gemma Everson, Ale Taster, Town Crier  
Tim Carter, Cllr Pat Fairclough, Julie Foulkes (Clatterbugs)

**ACTION: JP to ask Kirsty from Iceland**

**ACTION: AL to ask Ann Easthope**

**ACTION: PA to ask all the others**

**10. Festival Page on Website**

It was suggested that the festival be "run" from the website. Buttons with embedded YouTube films can be inserted. This can be put on during the festival weekend – but run through all of May, or even longer. Can also put a link to ask for future ideas about what people would like to see at future festivals.

Content needs to be written (with photos). The festival page on the WTC website needs to be populated by 15<sup>th</sup> March – when the magazine is delivered.

**ACTION: PA to send a draft to AL about the "What's On" section for intro paragraphs.**

**ACTION: PA to use most of the content written for the magazine for the other areas and send to the website designer.**

**11. This Is Our Wellington next edition**

The content for the next edition was discussed and it was decided to include the short story winning entry, poetry winners (might just have to publish names and link people to website to see the winning poems – due to space), the new Wellington Resident Poet, a few pictures from the Art Gallery, the events that took place etc Also to include a "What would YOU like to see at next year's festival?" Ideas to

[Paola.Armstrong@telford.gov.uk](mailto:Paola.Armstrong@telford.gov.uk)

**ACTION: PA to draft the pages after the festival has taken place.**

**12. Any other business**

It was agreed that once the Agenda and Minutes are approved by the Chair, they can go on the WTC website.

**ACTION: PA to ensure the Agenda and Minutes are put on the WTC website**

A discussion was had about the use of social media to promote the festival. AL spoke about the Wellington Festival and Events FB Page that hasn't been used since 2019 but has 840 followers and people are still commenting on. It was discussed whether we could utilise this page. To be put on the agenda at the next meeting.

**ACTION: PA to find out who has admin right to the Wellington Festival and Events FB Page**

**13. Date and time of next meeting**

The date of the next meeting was confirmed to be held on Wednesday 17<sup>th</sup> March 2021 at 10.30am. This meeting began at 11:30am and was concluded at 12:55pm.

**ACTIONS:**

**ACTION: PA to contact MP to ask if he can pre-record his talk (Virtual Literary Tour of Wellington) for the festival and to ask if the walking tours a definite no?**

**ACTION: PA to contact John Clayton to find out what the book is**

**ACTION: PA to ask Neil Clarke and Marc Petty to pre-record their talks**

**ACTION: PA to include Diane Saxon's book title and details of the talk onto the festival page of the website.**

**ACTION: AL to do a bit of research to draw up a contract for the Resident Poet.**

**ACTION: AL to ask Cllr Davis if he would like to be a judge for the Resident Poet competition**

**ACTION: PA to speak to Liam about setting aside a time to set up the Art Gallery and find out his hourly costs.**

**ACTION: PA to promote the Art Gallery and send details to:**

- John Sweetland (photography club) at The Belfrey
- Heather Reid at CTS
- Barbara Murray (Methodist Church Art Club)
- All councillors and council staff.

**ACTION: JP to ask Kirsty from Iceland**

**ACTION: AL to ask Ann Easthope**

**ACTION: PA to ask all the others**

**ACTION: PA to send a draft to AL about the "What's On" section for intro paragraphs.**

**ACTION: PA to use most of the content written for the magazine for the other areas and send to our website designer.**

**ACTION: PA to draft the pages after the festival has taken place.**

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**ACTION: PA to find out who has admin right to the Wellington Festival and Events FB Page**