

# WELLINGTON TOWN COUNCIL

Town Mayor  
Cllr Paul Davis



Town Clerk  
*KAREN ROPER*  
B.A. (HONS) DMS  
Civic Offices,  
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Wellington  
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Dear all,

Wellington Town Council, will hold its Full Council Meeting on Tuesday, 14<sup>th</sup> September 2021, starting at 7.00pm.

This meeting will be held in the Council Chamber at Civic Offices and potentially we will be unable to adequately socially distance from each other as there could be in excess of 24 people in the room. Therefore, in order to do as much as we can to reduce the risk of the transmission of COVID infection and try to keep everyone as safe as possible, we need to ask every one attending to comply with the following;

- 1) If you have any COVID symptoms please do not attend this meeting
- 2) Please provide evidence that you are double jabbed - Andrew will be recording your evidence ( proof can be sent to Andrew prior to the meeting)
- 3) Please bring with you proof of a negative lateral flow test taken within the previous 24 hrs prior to the meeting ( test kits will be available in Lesley's room on the evening but you will need to arrive 30 minutes before the start of the meeting in order to take the test and allow time for it to work). Test kits are also available free of charge from the Library / Chemists or via request through the post.
- 4) Please wear a mask for the duration of the meeting
- 5) Please sanitise your hands as you enter the room (sanitiser bottle fixed next to door frame)
- 6) Windows and doors will be open to allow a circulation of air
- 7) All seats and tables will be sanitised prior to and after the meeting
- 8) No papers will be handed out
- 9) No refreshments will be available
- 10) Entry and exit will be via the Leisure Centre reception

We are aware that numbers of COVID infection rates are rising in our area so if you are unable to comply with the above requirements please do not attend this meeting. We reserve the right to refuse entry.

Please contact myself or Andrew if you have any questions and I apologise for the inconvenience these measures may cause.

Many thanks for your co-operation

Karen Roper  
Town Clerk.

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To: All Councillors

You are summoned to attend a meeting of Wellington Town Council, to be held at Civic Offices Wellington on Tuesday, 14<sup>th</sup> September 2021. The business to be transacted at that meeting is as per the Agenda below.

Signed by *Karen Roper* Town Clerk dated 9<sup>th</sup> September 2021.

Prayers will be said by Rev. Tim Carter at 7.00pm please join us if you wish.

## Full Council Agenda 7:05pm

1	Mayor to welcome everyone to the meeting
2	Apologies
3	Declarations of Interest
4	To receive and approve the Minutes of the Full Council Meeting held on 13 <sup>th</sup> July 2021 (appendix 1)
5	Matters Arising From those Minutes – none as all are covered in committee reports.
6	To receive and note the reports of the following Wellington Town Council Committees. a) Policy and Resources 3 <sup>rd</sup> August (appendix 2) & 7 <sup>th</sup> September (appendix 3) b) Planning Committee 14 <sup>th</sup> July, 4 <sup>th</sup> Aug, 16 <sup>th</sup> Aug (appendix 4,5 & 6) c) Events and Communications Committee 27 <sup>th</sup> Jul & 24 <sup>th</sup> Aug (appendix 7&8)
7	To adopt updated Standing Orders (appendix 9)
8	To adopt updated Financial Standing Orders (appendix 10)
9	To adopt the new Code of Conduct (appendix 11)
10	Wellington Regeneration Partnership Meeting held 18 <sup>th</sup> August 2021- (appendix 12)
11	Wellington Conservation Area Working Group Meeting 10 <sup>th</sup> August 2021 – Minutes to follow.
12	To Receive a Report from the Climate Change Emergency Working Group meeting of 2 <sup>nd</sup> September 2021 (appendix 13)
13	To agree date of next meeting as 12 <sup>th</sup> October 2021