

# Wellington Town Council

Town Mayor  
Cllr Lesley Street



Town Clerk  
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## PROMOTIONS & LIAISON COMMITTEE

Minutes of the meeting of the above mentioned Committee held at the **Wellington Civic Offices** on **Thursday, 13th October 2011** commencing **3:00pm**.

**Present:** Cllr P Morris-Jones, Chairman Cllr F Burns (ex-officio)  
Cllr Mrs P Fairclough Cllr Mrs A McClements  
Cllr Mrs D Roberts Cllr Mrs L Street (ex-officio)  
Ms Eve Clevinger, Walkers are Welcome  
Mr Ross Vickers

**In attendance:** Mr Howard Perkins, Town Clerk  
Mr Chris Fry, Town Manager

### 47/11 **Welcome and Introductory Remarks**

The Chairman welcomed members to the meeting.

### 48/11 **Apologies for Absence**

Reverend Richard Kirby - on holiday  
Cllr R Sloan - another meeting  
Cllr G Cook - on holiday  
Apologies accepted.

### 49/11 **Declarations of Interest**

Members only need declare any interest they may have in items of business in this Agenda. No declarations were received.

### 50/11 **To approve the Minutes of the meeting held on 15th September 2011 (endorsed by Full Council).**

Proposed by Cllr Roberts, seconded by Cllr Fairclough and **RESOLVED UNANIMOUSLY** that the minutes be approved and signed by the Chairman as a true and accurate record subject to the following amendments:-

- (i) Minute 34/11: The removal of the word '*Deputy*' from this minute.
- (ii) Minute 41/11: The removal of the words '*each Sunday*' on the second line of this minute and the insertion of the words '*monthly, on the first Sunday of each month*'.

### 51/11 **Matters Arising from those Minutes**

- **MINUTE 39/11(B) REMEMBRANCE DAY:** The Clerk reported on arrangements for 11th and 13th November services. These would proceed with slight alterations and those involved had agreed. Matrices to hold the wreaths after the service would be placed on the railings at All Saints Church. Noted and agreed.
- **MINUTE 45/11 OLYMPIAN EVENT:** The Clerk produced a list of local Olympic athletes. After a brief discussion, members agreed Richie Woodall should be requested to open the 2012 Bayley Mile Road Race and present the medals. The Clerk would contact him.
- **MINUTE 45/11 ALE TASTER:** The Clerk reminded members a name for submission to

Rob Francis would be needed soon if the Town Council were to become involved in this proposal. Members were interested in this proposal, suggesting Mr Peter Jones represented Wellington Lions should be asked to take on this role, assisted by the Town Mayor and/or the Deputy Mayor.

**52/11 Short Story and Poetry Competitions**

The Chairman of the Literary Festival Committee gave a brief report which was approved.

**53/11 Literary Festival:**

The Festival Committee Chairman reported an excellent start to the events with successful speakers and venues. Two of the events may be invited back next year, due to their success and popularity. The Chairman congratulated Pat Fairclough and her Committee for all of their hard work which had ensured another highly successful Festival.

**54/11 Correspondence**

**WELLINGTONIA MAGAZINE:** The Clerk reminded members the Council had approved a grant of £50 towards the printing of this magazine, but it had transpired this would cover the cost of only one issue. Another was now available. Proposed by Cllr Morris-Jones, seconded by Cllr McClements and **RESOLVED TO RECOMMEND** the Town Council make a further grant of £50 for twenty-four more copies of the second Wellingtonia magazine.

**55/11 Switch on event for Christmas Lights and Lantern Parade (3rd December): to agree on the programme**

Members agreed to the following programme:

|                    |  |   |               |                  |                       |       |                                     |                |                                     |       |  |
|--------------------|--|---|---------------|------------------|-----------------------|-------|-------------------------------------|----------------|-------------------------------------|-------|--|
| <b>10:00am</b>     | <b>ARRIVAL OF '200% SOUNDS INTERNATIONAL' TO PERFORM IN THE SQUARE. –</b>  |   |               |                  |                       |       |                                     |                |                                     |       |  |
|                    | Cllr Morris-Jones stated that the contract with 200% Sound had been for them to appear at 10:00am and that they would be there for the day to MC and act as a backing group.   |   |               |                  |                       |       |                                     |                |                                     |       |  |
| ?                  | Hopefully <b>PLAYERS FROM THE PLOUGH</b> to perform.   |   |               |                  |                       |       |                                     |                |                                     |       |  |
| ?                  | Hopefully <b>CHARLTON SCHOOL CHOIR</b> to perform.   |   |               |                  |                       |       |                                     |                |                                     |       |  |
| ?                  | Girl's Brigade<br>Dothill Primary  | Boys Brigade<br>...or similar to perform... | Wrekin School |                  |                       |       |                                     |                |                                     |       |  |
| <b>3:30-4:00pm</b> | <ul style="list-style-type: none"> <li><b>WELLINGTON BRASS BAND</b> and <b>CHURCHES TOGETHER</b> to lead carol singing while the</li> <li><b>LANTERN PARADE</b> assembles in Belmont Hall with their piper</li> </ul> <table border="1"> <tr> <td>Security Vehicle</td> <td><i>PMJ organising</i></td> </tr> <tr> <td>Piper</td> <td><i>Melanie Higginson organising</i></td> </tr> <tr> <td>Lantern Parade</td> <td><i>Melanie Higginson organising</i></td> </tr> <tr> <td>Santa</td> <td><i>Lion – Carole Williams – need meeting ABP, PMJ and CW</i></td> </tr> </table> |   |               | Security Vehicle | <i>PMJ organising</i> | Piper | <i>Melanie Higginson organising</i> | Lantern Parade | <i>Melanie Higginson organising</i> | Santa | <i>Lion – Carole Williams – need meeting ABP, PMJ and CW</i> |
| Security Vehicle   | <i>PMJ organising</i>  |   |               |                  |                       |       |                                     |                |                                     |       |  |
| Piper              | <i>Melanie Higginson organising</i>  |   |               |                  |                       |       |                                     |                |                                     |       |  |
| Lantern Parade     | <i>Melanie Higginson organising</i>  |   |               |                  |                       |       |                                     |                |                                     |       |  |
| Santa              | <i>Lion – Carole Williams – need meeting ABP, PMJ and CW</i>   |   |               |                  |                       |       |                                     |                |                                     |       |  |
| <b>4:10pm</b>      | <b>LANTERN PARADE</b> <ul style="list-style-type: none"> <li>Leaves Belmont Hall and begins procession down New Street.</li> <li>Pauses at the William Withering to make sure everyone is still together</li> <li>Continues down New Street</li> <li>Pauses at Lloyds the Jewellers</li> <li>Countdown begins 3... 2... 1... and....</li> </ul>  |   |               |                  |                       |       |                                     |                |                                     |       |  |
| <b>4:30pm</b>      | <ul style="list-style-type: none"> <li>On 1... lights go on and Santa enters the Square with the Parade....</li> <li><b>SWITCHING ON OF THE LIGHTS</b></li> <li><b>SANTA'S SLEIGH TO ENTER THE SQUARE.</b></li> </ul>  |   |               |                  |                       |       |                                     |                |                                     |       |  |

Members also agreed the Best Dressed Window Display and the Best Dressed Market Stall competition be judged prior to 3rd December and the prizes presented on that date. The Clerk was investigating obtaining bicycles for the bicycle raffle and the involvement of the Borough Council in recycling promotion. The Clerk was still negotiating with Morrisons Supermarkets to obtain a free Christmas Tree, failing which, the Chairman would ensure and would be sponsored by another independent person.

- 56/11 Walkers are Welcome: report on current position**  
Eve Clevinger reported on the Group's planning for the October 2012 Walking Festival. Themed walks were being organised. Leaflets were required. The Town Council had made a grant to the group and an opportunity to hold a presentation by them would be afforded at the forthcoming Grants Presentation evening.
- 57/11 Town Maps and Boards: progress report.**  
Chris Fry updated members on progress. The boards should soon be installed. As to the Town Map, which apparently had not yet appeared on the Council's new website, the Clerk agreed to investigate.
- 58/11 Queen's Diamond Jubilee Celebration**  
The Clerk reminded members the Town Council had referred this matter to the Committee for them to consider. He had received from J B Joyce & Co a quotation for a pillar clock for the new Square in Larkin Way/Walker Street, this being one possible way of celebrating the event. Nothing was agreed at the meeting, this matter being deferred until the Committee met again in November.
- 59/11 To agree the date and time of the next meeting**  
The next meeting was confirmed as Thursday, 10th November 2011 at 3.00pm.

Signed .....  
10th November 2011