

Wellington Town Council

Town Mayor
Cllr Phil Morris-Jones MBE



Town Clerk
KAREN ROPER
B.A (Hons), DMS
Civic Offices, Larkin Way
Tan Bank, Wellington
Telford TF1 1LX
Tel: 01952 567697
Fax: 01952 567690

Email: wellingtontowncouncil@telford.gov.uk
www.wellington-shropshire.gov.uk

PROMOTIONS & LIAISON COMMITTEE

Minutes of the meeting held at the Wellington Civic Offices on **Wednesday 28th September 2016** commencing at 11.00am.

Present:

Cllr Lee Carter - Chair
Cllr Dennis Allen
Cllr Angela McClements
Cllr Brittain
Cllr Hall
Cllr Phil Morris-Jones
Cllr Fikeis

Kevin Tanner
Bob Coalbran
Ross Vickers
John Sweetland
Jean Wordsworth

Charlotte Cain – in part

In attendance: Caroline Mulvihill, Communications and Events Manager

35/16 Welcome and Introductory Remarks

Cllr Carter welcomed members to the meeting and apologised on behalf of those Councillors who had not been present at previous meetings, due to their other constraints, and gave his assurance that this would not happen again.

36/16 Apologies for Absence

Cllr Mason-Morris, Cllr Fairclough and Ian Davies.
Ian Davis had now stepped down from the Committee due to the relocation of his business. The Committee wished him all the best and was grateful for his time that he served on the Committee.

Apologies accepted

4.10.16

37/16 Declarations of Interest

Members only need declare any interest they may have in items of business in this Agenda. No declarations were received.

38/16 To confirm the minutes from the last meeting – Wednesday 27th July 2016.

Proposed by Cllr Allen, seconded by Cllr McClements and RESOLVED UNANIMOUSLY that the minutes of the meeting held on 27th July 2016 be approved and signed by the Chairman of the meeting as a true and accurate record.

39/16 Presentation from Charlotte Cain – Destination Telford

Charlotte Cain from Telford and Wrekin Council presented to the Committee the new 'Discover Telford' website.

(Please find presentation hand-out attached)

Two options were available to the Town Council:

Option A – A one page site – Free of charge

Option B – As above with two additional features which would also work as an independent site with its own URL - £5000.00 plus annual fee of £1000.00

Proposed by Cllr Allen, seconded by Cllr Hall and RESOLVED UNANIMOUSLY that a working group would need to ascertain the answers to questions raised. The group would consist of Cllr Carter, Cllr Fikeis and Kevin Tanner.

40/16 Matters arising from the last meeting minutes.

(i) **Minute 26/16 (i) Recommendation to Full Council for Cllrs to have additional voting rights**

Cllr Carter said that this had been noted and had been discussed at the last Full Council meeting; it had now been passed to the Constitution working group.

(ii) **Minute 29/16 (ii) Indoor Market plan of stalls**

Caroline had passed to the members a 'mock up' that had been received by Fay of the proposed plan. It was agreed that this should be pursued.

Cllr Carter agreed to speak with the person who donated the monies to ensure that they were happy with the decision.

(iii) **Minute 29/16 (iii) Wellington Carnival update**

Cllr Fikeis updated the Committee that the new POW members had met several times and were planning to stage the event on 24th June 2017.

The monies that were in a bank account from the original Carnival Committee had been identified and would be transferred into the new POW account once opened.

(iv) **Minute 22/16 (v) Damage to Station Road public information board**

Cllr Carter informed the Committee that he had a meeting scheduled with Mark Greaves after the P & L meeting to discuss this and other issues such as the cleanliness of the Bus Station and he would report back at the next meeting.

(v) **Minute 29/16 (vi) Update on repair work from Stella Jameson to frontages of Wellingtons buildings.**

Cllr Carter had no update on this due to various scheduled meetings being cancelled.

Cllr Carter confirmed that all the information had been passed to T & W from the Vision 2020 report and it would now also come under the umbrella of the regeneration of T & W. It was agreed that an update on the direction this would take was needed.

(vi) **Minute 30/16 (i) Best Dressed Window Competition and Christmas Events.**

Caroline handed to the Committee samples of:

Best dressed window / stall letter and application form – this was authorised to be distributed.

Victorian Market details – The Committee agreed that this was a definite enhancement to the Christmas light switch on event and they thanked Fay for her hard work.

Victorian Market eventbrite page – members were asked to read over the entry and contact Fay with any amendments.

Victorian Market clock banner ‘mock up’ – members agreed to support Fay on this project and asked Caroline to check with Fay that it would be doubled sided.

Christmas light switch on poster – members were updated with what was scheduled over the Christmas period.

Christmas invoice from Shropshire Events – Proposed by Cllr Allen, seconded by Cllr Fikeis and RESOLVED UNANIMOUSLY that the invoice for supplying various goods for the Christmas light switch on by Shropshire Events is authorised for payment.

Caroline mentioned that a member of the public had queried the time of the actually switching on of the lights. They proposed that a new time of 2.00pm when the town was busy would be more suitable. Members discussed this suggestion but felt impact at 5.00pm was greater as it was dark then.

(vii) **Minute 30/16 (iii) Market Square Lamp Post Banners**

Due to there being no money left in the budget this would unfortunately not be able to be pursued for this financial year.

41/16 Correspondence:

Natwest Building / Mythstories:

Karen Roper had received a call into the office asking for the Town Council to support Mythstories in their bid to secure the former Natwest building as their new premises.

It was agreed that Myth Stories needed to be contacted to ascertain what they meant by ‘support’ and if financial this should be passed to the Policy and Resources Committee.

Questing Games:

Caroline read out an email that she had received from a group called ‘Questing Knight Games’ offering to take part in future events and council activities.

Although with current events planned there were no opportunity this year, it was agreed for Caroline to research the group and to consider for future involvement.

42/16 Forthcoming events calendar and additional events for 2016/2017 including Rob Francis's events.

Cllr Carter had spoken to Caroline and said that he was planning on presenting this in Spring next year ready for Summer 2017.

43/16 Wellington Festival:

Cllr Mason-Morris, in her absence, had sent in a report that Cllr Carter read through that updated the Committee of the Festival progress, please find that report attached.

44/16 Walkers are Welcome:

Bob Coalbran reported that the Path Clearing Team had stepped up their activity on the run up to the Walking Festival and several routes around Lime Kiln Woods had been rescued. The Walking Festival had been a success and positive feedback from those involved had been received and their Committee meeting was due next week where the festival would be discussed in depth.

Discussions had taken place with the Shropshire Way Association after hearing of the possibility of them changing current routes that would mean walking traffic bypassing Wellington. Bob confirmed this was no longer an option they were considering.

A new noticeboard, provided by TENS, had been installed at Dothill Poolside and was proving very popular.

45/16 To receive information on other future events and activities.

September 29 th	LA21 public meeting in the Library at 7.00pm
October 1 st	Oktoberfest launch and save our PRH march
October 7 th -31 st	Wellington Festival
December 11 th	Mayors Carol Service 6.30pm All Saints Church

Cllr Carter updated the Committee that the following bids had been successful via the Pride in your Highstreet fund:

Sausage and Ale festival – 2017

Co-op shop being transformed into a 'Hub'

Renovation of the public toilets in the Market Hall

46/16 To agree date and time of next meeting;

Wednesday 26th October 2016 at 11.00am.

Signed26th October 2016