

# Wellington Town Council

Town Mayor  
Cllr Phil Morris-Jones MBE



Town Clerk  
**Mrs K. L. Roper**  
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## POLICY & RESOURCES COMMITTEE

Minutes of the meeting held at the Wellington Civic Offices on **Tuesday, 5<sup>th</sup> July 2016** commencing at 7.00pm.

**Present:**

Cllr S deLauney, Chairman	Cllr. Mason-Morris
Cllr F Burns	Cllr M Hosken
Cllr S Hall	Cllr P Morris-Jones
Cllr A Lowe	Cllr D Allen
Cllr L Carter	

**In attendance:** One member of the public, Cllrs Gorse, Perkins and K. Roper, Town Clerk.

**17/16 Welcome** – The Chairman welcomed everyone to the meeting. He suggested that item 8 on the agenda should be moved to the end of the agenda as it was likely to be commercially sensitive. Members agreed.

**18/16 Apologies for Absence** - None as all members were present.

**19/16 Declarations of Interest** - Members need only declare any interests they may have in items of interest in the Agenda. None were declared.

**20/16 To approve the minutes of the meeting held on Tuesday 7<sup>th</sup> June 2016**  
The minutes were proposed for approval by Cllr Hosken, seconded by Cllr Carter and members **RESOLVED UNANIMOUSLY** that the minutes of the meeting held on Tuesday 7<sup>th</sup> June 2016 are approved and signed by the Chairman as a true and accurate record.

**21/16 Matters Arising**  
**(a) ICT Project**

The Clerk reported that staff had populated the office 365 files. Councillors have been asked for date of birth information so the wi-fi library cards can be processed. As soon as the cards are processed Leegomery computers can instigate training for members.

**(c) Bowring**

The Clerk reported the baby changing unit was being fitted this week. Councillor Mason – Morris asked that the Health and Safety implications regarding nappy disposal are investigated.

**(d) Wrekin News**

The Clerk had distributed the July newsletter. Members were satisfied with the publication.

**22/16 Watling / Arleston Community Centre**

It was proposed by the Chairman and seconded by Cllr Burns that members support the project. Funding to be spread over the next three years - £1,000 for the current year (2016/17), followed by £2,000 (2017/18) and £2,500 (2018/19) from the Town Council's Community Fund budget. Applications would be formally requested every year and funding given on a needs basis. Members were all in support of this proposal.

**23/16 PCSO** - The Chairman reported that Newport Town Council had formally agreed to

share a PCSO post. Cllr deLauney proposed the Council enter into a 6 year deal struck with the Police Service and the Borough. T&W would fund the first 3yrs of a PCSO post then the final 3 years will be funded by the two Town Councils. Cllr deLauney suggested that over the next 3 years, £7,500 is saved into a fund, £3,000 of which would be saved from not continuing with the Police vehicle contract (which finished in May this year), giving an effective cost of £4,500. The proposal was seconded by Cllr Hosken and agreed by members. Cllr Burns asked about the working arrangements of the new PCSO, Cllr deLauney said he would negotiate hours to suit the needs of the Council.

Members again discussed the issue of the decriminalisation of parking. Cllr Carter said that he and Cllr McClements would follow this up at the Borough.

**24/16 Election of Working Party to take forward the Planning Event Report.** – Cllr deLauney proposed Cllr Lowe as Chairman together with himself, Cllrs Burns and Gorse with the Mayor and Deputy Mayor as ex Officio members. Members agreed to serve on this working party and meeting details will be sent to all Councillors.

**25/16 Finance**

It was proposed by Cllr Hosken and 2<sup>nd</sup> by Cllr deLauney to accept and endorse items 1-5 on the agenda. Cllr Lowe asked for clarification on several items of expenditure and the Clerk responded.

It was proposed by Cllr Hosken and 2<sup>nd</sup> by Cllr deLauney to recommend to Full Council the delegation of power to the Mayor, Chairman of P&R and Responsible Financial Officer to move the Council's Bank accounts and take actions in the best financial interests of the Council. This was agreed by members. Cllr Carter suggested the Treasury Team at T&W may be able to offer assistance.

It was agreed that the Audit Committee membership remains as Group Leaders, Cllrs Hosken, deLauney and Gorse with Mayor and Deputy Mayor as ex officio members.

**26/16 Personnel Committee**

It was agreed that the Personnel Committee remains as Group Leaders, Cllrs Hosken, deLauney and Gorse with Mayor and Deputy Mayor as ex Officio members. The next meeting would discuss the Deputy Clerk's Report on Pension proposals and the outcome of the staff appraisals. Recommendations will be made to the September meeting of P&R to be verified at September's Full Council Meeting.

The Chairman said the next item was commercially sensitive so the attending member of the public left at this point.

**27/16 Project Board.**

The Chairman gave a verbal report to the meeting informing them of the members on the board and the administration arrangements. Cllr Morris-Jones said he was concerned about the decision making process and felt it should be speeded up. Further discussions were held in private session.

**28/16 Other Matters for Information Only.**

- Cllr Burns requested an update on the office move – The Clerk said the Borough were currently looking at their budget and would be contacting the Town Council shortly.
- Cllr Hosken said he would like to bring to everyone's attention the dangerous road layout and camber from the Cock Hotel turning right. Ward Councillor Carter said he would investigate.
- A letter from the Chamber of Commerce was distributed to Councillors.

**29/16** To agree date and time of next meeting as Tuesday 2<sup>nd</sup> August 2016 at 7.00pm.

Signed .....2<sup>nd</sup> August 2016