

# Wellington Town Council

Town Mayor  
Cllr Cindy Mason-Morris



Town Clerk  
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## POLICY & RESOURCES COMMITTEE

Minutes of the meeting held at the Wellington Civic Offices on **Tuesday 5<sup>th</sup> June 2018** commencing at **7.00pm**.

<b>Cllr. S. deLauney– Chairman</b>	<b>Cllr. S. Fikeis</b>	<b>Cllr. F. Burns</b>
<b>Cllr. P. Morris-Jones MBE</b>	<b>Cllr. J. Gorse</b>	<b>Cllr. M. Hosken</b>

**In attendance** – Cllr. C. Mason-Morris and Cllr A. Lowe ex officio, 2 members of the public and Karen Roper - Town Clerk.

- 1/18 Welcome and Election of Chairman**– Cllr deLauney welcomed everyone to the meeting and called for nominations for Chairman for the ensuing year. Cllr Hosken proposed Cllr deLauney as Chairman for the ensuing year, the proposal was seconded by Cllr Burns and agreed unanimously by members. The Chairman thanked members for his election and said this would be his 15<sup>th</sup> year on the Council and his 14<sup>th</sup> year as Chairman of this committee.
- 2/18 Apologies for Absence** – Apologies for absence were received from Cllr. L. Carter due to work commitments.
- 3/18 Declarations of Interest** –Declarations of interest were received from Cllr Gorse in relation to the Arleston accounts and Cllr Fikeis in relation to the Police and Crime Commissioner survey.
- 4/18 Election of Deputy Chairman** - Cllr Hosken proposed there be only one Deputy Chairman for the ensuing year, this was seconded by Cllr Fikeis and agreed by members. Two nominations were proposed, seconded and put to the vote resulting in the election of Cllr Morris-Jones MBE. Cllr Morris-Jones MBE thanked members for his election and said he would uphold the position to the best of his ability.
- 5/18 Minutes of the Meeting held on Tuesday 1<sup>st</sup> May 2018** – Were proposed by Cllr Hosken, seconded by Cllr Burns and RESOLVED by members as a true and accurate record.
- 6/18 Matters arising from those minutes**–
- a) ICM-** The Clerk reported that a meeting was held this morning and a report would be circulated as soon as possible. Cllr Burns added the following points;
- Telephone number 101 is not being answered
  - Drinking in the Square – problems experienced on Monday
  - Cyclists – Cllr Lowe said that there were still problems with people cycling in the High Street.
- Members requested that Inspector Gary Wade is invited to the next P&R meeting on 3<sup>rd</sup> July. They further commented that we do not seem to have officers on the beat.
- d) Clifton Group** – Cllr Burns proposed this issue be taken in closed session at the end of the meeting. The proposal was seconded by the Chairman and agreed by members.
- e) Way Marking the Shropshire Way** – The Clerk reported Telford and Wrekin had made contact and had agreed to erecting the signs.

**f) Tourism Office** - The Clerk reported that the Wrekin News team had moved onto the station in a new office which was incorporating a visitor information service. Cllr Morris-Jones said this was a very important service and will help visitors to Wellington.

**g) GDPR** – The Clerk reported she had received a checklist and would be working through it.

**h) Police Survey** – It was agreed that the survey be sent to all councillors for completion and the office would collate the response.

**7/18 Finance** – Reports were presented for April/May 2018. Cllr Hosken proposed the accounts referenced a,b,c,d,e on the agenda for acceptance, this was seconded by Cllr Gorse and agreed by members. The Clerk was asked to provide a list of regular users of the room and rental rates and look at provision of microphones and hearing loops for meetings. The Clerk confirmed Lesleys room is not hired out but does occasionally get used for T&W internal meetings. The Clerk was also asked to check the insurance in relation to the buildings cover.

**8/18 To Approve the Annual Governance Statement and to recommend to full council that the Mayor signs to authorise the Annual Governance Statement at its meeting on 12<sup>th</sup> June 2018.** - Members were issued with copies of the document and it was proposed by Cllr Hosken, 2<sup>nd</sup> by Cllr Gorse and agreed UNANIMOUSLY by members to recommend the Annual Governance Statement to Full Council for approval.

**9/18 To Receive Details of the Accounts for year ending 31<sup>st</sup> March 2018. –**  
The Deputy Clerk had circulated copies of the accounts and the Internal Auditors report to members. The Internal Auditor was happy with the records. Cllr Hosken and Cllr Morris-Jones asked for their thanks to be recorded to the Deputy Clerk for his outstanding work and congratulated him on receiving such an excellent report.  
It was proposed by Cllr Hosken, seconded by Cllr Burns and RESOLVED to RECOMMEND the Town Council to receive, approve and accept the Final Accounts for 2017/2018, (copies to be circulated to each member) and to recommend that the Mayor signs to authorise them at the Full Council Meeting on 12<sup>th</sup> June 2018.

**10/18 Additional Bank Signatories**  
The Chairman said that an additional signatory was required so it was proposed, seconded and agreed that Cllr Mason-Morris be added to the Bank Mandate subject to agreement of the Full Town Council meeting to be held on 12<sup>th</sup> June 2018.

**11/18 Public Loan Board** – The Chairman said the response to the application had been to request a business case. It was agreed to approach the Director General of Housing and Local Government to discuss the case with him.

**12/18 Bowring Café** – The Chairman reported that a meeting had been held with the current leaseholders resulting in the lease being ended and going out to tender. It was agreed that adverts be placed in the traditional press, website, facebook and twitter. The arrangements over the management of the toilets would be in accordance to the successful bid. The following comments were made:

- We need to provide a public service
- Have a welcome sign
- Advertise opening times and stick to them
- Notices to be place in the notice board
- We should have clarity around responsibilities such as rubbish and toilets
- We need to be able to hire out sports equipment
- We could have a catering contract instead
- We need to look at doing things differently and cast the net as far as possible
- We need to reinstate the Bowring Working Group

Cllr Burns proposed we advertise as soon as possible and this was seconded by Cllr Morris-Jones. The Chairman allowed one member of the public to speak and she gave her opinion

additionally stating that a meeting of the Friends of Bowring Park are meeting next week.

- 13/18 Personnel Committee Report** – The Chairman said this meeting was deferred to July.
- 14/18 Signage** – Cllr Burns said there was a meeting booked with Stephen Scanlon to discuss boundary signs on Friday 8<sup>th</sup> June at 10.00am.
- 15/18 Wellington Environmental Team Report** – The Clerk said there had not been enough time to produce a report for this month. It was proposed by Cllr Lowe 2<sup>nd</sup> by Cllr Burns that the WEST report is done a quarterly basis unless there are urgent issues to bring forward.
- 16/18 Arleston Accounts** - The Clerk had issued copies of the accounts to the committee which were noted by members.
- 17/18 Toilet of the Year** – Members agreed to apply for the award. Cllr Gorse asked that the maximum amount of publicity is gained from the result.
- 18/18 Boundary Review** – Members were in agreement to start the process and asked the Clerk to find out further information from neighbouring Newport who have recently been through the process to include Chetwynd Aston within their boundary. Areas that might be included are;
  - The development off Haygate Road
  - Apley
- 19/18 Family Fun Day** – Cllr Burns said this event was excellent and deserves recognition for the work involved done at short notice. Cllr Mason –Morris said that P&L had already done this.
- 20/18 Grants Panel** – Cllr deLauney suggested that the Grants panel should be a smaller group of Councillors independent of P&R. It was agreed to put this to the next Full Council meeting.
- 21/18 The date and time of next meeting** – was agreed as Tuesday 3rd July 2018 at 7.00pm.  
**21:10pm The 2 members of Public left the room**

Chairman.....Date.....