

Wellington Town Council

Town Mayor
Cllr R. Snell



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MINUTES OF POLICY & RESOURCES COMMITTEE MEETING HELD ON 4th November 2025 at CIVIC OFFICES COMMENCING at 7.00pm.

Present

Cllr. Davis - Chairman	Cllr. Holding	Cllr. Gorse	Cllr. de Launey
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Also in attendance: Cllrs Snell & Lowe, Lynne Skehan RFO and Karen Roper CEO.

- 46/25 Welcome and Apologies for absence** – The Chairman welcomed everyone to the meeting. Apologies were received from Cllrs. Pierce, Luter and Carter. The following members voted in favour of approving their apologies, Cllrs Davis, Holding, Gorse, and de Launey. There were no abstentions and no votes against.
- 47/25 Declarations of interest** – None were declared at this point in the meeting.
- 48/25 Casual Vacancy Update-** The election had been called in the Haygate ward on 20th November 2025. Cllr Davis said he had been informed that the polling stations would be set up at Hesba Close and Civic Lesure Centre.
- 49/25 To approve the minutes and confidential minutes of the meeting held on Tuesday 7th October 2025.** The minutes and confidential minutes were proposed as a true and accurate record by Cllr de Launey and he was seconded by Cllr Holding. The following members voted in favour, Cllrs Davis, Holding, Gorse and de Launey. There were no abstentions and no votes against.
- 50/25 Matters Arising** – None
- 51/25 Finance Reports**
- The RFO had previously emailed the financial reports relating to October 2025. Cllr Davis thanked the RFO for providing the reports for this meeting.
- **To agree reports and payments for October 2025** – Cllr Davis proposed acceptance of agenda items 6a & 6b, he was seconded by Cllr Gorse. The following members voted in favour, Cllrs Davis, Holding, Gorse and de Launey. There were no abstentions and no votes against.
 - **Item 6c Draft Reserves Policy** – The draft was presented to members by the RFO who explained the need for the reserves policy. Members agreed to take the document away and bring back comments to the next meeting.
 - **Draft investment policy** - The draft was presented to members by the RFO who explained the need for the investment policy. Members agreed to take the document away and bring back comments to the next meeting.

Cllr Davis thanked the RFO for her work stating the documents were easy to read and suggested members feedback on the policy documents within the next two weeks to allow time to make amendments prior to the next P&R meeting.

52/25 Full Council Meeting Agenda for 11th November 2025. – Members asked if the Police had been invited to the meeting, the CEO/Town Clerk said she would ask if they would be sending someone along. Cllr Gorse proposed to add an item to allow feedback from Remembrance Sunday. Following this amendment the agenda was agreed by members.

53/25 The next meeting date was agreed as Tuesday 2nd December 2025

54/25 Closure of the meeting – Cllr de Launey proposed to close the meeting in accordance with 2 and 3 of the Local Government Act 1972 to discuss the remaining items on the on the agenda. He was seconded by Cllr Gorse and the following members voted in favour, Cllrs Davis, Holding, Gorse and de Launey. There were no abstentions and no votes against.

Chairman.....2nd December 2025