

Wellington Town Council

Town Mayor
Cllr U. Ahmed



Town Clerk
KAREN ROPER
B.A (HONS) DMS
Civic Offices, Larkin Way
Tan Bank, Wellington
Telford TF1 1LX
Tel: 01952 567697
Email: wellingtontowncouncil@telford.gov.uk
www.wellington-shropshire.gov.uk

MINUTES OF POLICY & RESOURCES COMMITTEE MEETING HELD ON 1st October 2024 at CIVIC OFFICES COMMENCING at 7.00pm.

Present

Cllr. Carter (Chairman)	Cllr Davis	Cllr Pierce	Cllr McGinn
-------------------------	------------	-------------	-------------

Also in attendance: Cllr Gorse and Karen Roper CEO/Town Clerk.

- 50/24 Welcome from the Chairman** – Cllr Carter welcomed everyone to the meeting.
- 51/24 Apologies for Absence** – Apologies were received from Cllrs. Cook, de Launey and Luter. The following members approved the apologies, Cllrs Carter, Davis, Pierce and McGinn.
- 52/24 Declarations of Interest** – There were no declarations of interest made at this point in the meeting.
- 53/24 To approve the minutes of the meeting held on Tuesday 3rd September 2024.**
The minutes were proposed as a true and accurate record by Cllr Pierce and she was seconded by Cllr McGinn. The following members voted in favour Cllrs Carter, Davis, Pierce and McGinn there were no abstentions and no votes against.
- 54/24 Matters Arising – CEO/Town Clerk to report**
- **DBS** – All members had now completed the DBS process.
 - **Christmas Lights** – The new contractor had completed a site visit and was agreeing a date to collect the lights.
 - **Bowring Park Winter Planting** – A meeting had been held and Idverde were asked to revisit their costings and quotations providing the appropriate documentation. There was also a possibility of negotiating a future five year contract.
 - **WEST** – The Insurance company had been sent invoices but had now asked for quotations to replace the tools. Premises at the Bowring park changing rooms was the preferred storage option for the WEST Team. KR had asked for the paperwork to be drawn up but the storage of petrol for the blower backpacks needed to be resolved. Cllr Pierce asked about the safety of the premises there was brief discussion on this and the situation of current CCTV cameras. KR was asked to request a quote for an additional CCTV installation on the car park.
 - **Save a Life Project** – Further sessions were being added sponsored by ward funding from Cllrs Davis and Cook. As soon as the target of training 100 people is achieved this will be publicised through Love Wellington and the Press.
- 55/24 Income and Expenditure reports for August 2024** – Details of income and expenditure had been circulated together with the finance report. Cllrs Pierce and Davis said the process of Councillors signing off the payments needs to be revisited, the Clerk agreed and said new Financial Standing orders had been issued and would need to be adopted by Council. Cllr Davis proposed acceptance of receipts and payments, items a & b on the agenda, he was seconded by Cllr Pierce. The following members voted in favour; Cllrs Carter, Davis, Pierce and McGinn there were no abstentions and no votes against.

- 56/24 Year End Accounts** – The External Auditors report had been sent to all members and had been placed on the noticeboards and website. The Clerk confirmed to members that recommendations from auditors are acted upon by staff.
- 57/24 Contribution to Home Start** - Members were informed of the contribution made last year. There was agreement that the Clerk respond informing that the community fund is not available this year but they would be very welcome to apply again next year.
- 58/24 Citizens Advice** – The Clerk had received a request for funding to continue to provide the CAB service delivered in the library for the next financial year. Members instructed the Clerk to respond stating the Town Council are not in a position to support at this time but delivery of library services may be changing in the new year. They would welcome a further approach from CAB once those changes are complete. Members were in full agreement that the service provided by Citizen Advice is first class and should continue.
- 59/24 Pensioners Garden Support Scheme** – The Clerk was asked to contact neighbouring parishes for information on how they deliver a gardening support scheme for Pensioners.
- 60/24 Honouring Past Members** – The Clerk had circulated a draft policy. Details were as followed:
- The policy will be effective for those retiring from May 2023
 - Cllrs with up to 12 years' service receive a silver pin
 - Cllrs with over 12 years' service receive a gold pin and embellished certificate
 - Cllrs who have served as Mayor will have their name engraved on a roll of honour to be displayed in the council chamber.
- Cllr Davis asked that consideration be given to making the Mayoral chain more comfortable to wear by possibly reducing its size. Cllr Davis proposed acceptance of the above policy and he was seconded by Cllr Pierce. The following members voted in favour; Cllrs Carter, Davis, Pierce and McGinn there were no abstentions and no votes against.
- 61/24 Parade Toilets** – It was confirmed that Telford and Wrekin own the property, and the town council is the tenant. Members expressed their deep concern regarding the ongoing costs of reported criminality, vandalism and unreliable contractors. The town council is actively seeking a clean and safe solution so further discussions will be held with the BIT team. In the meantime, information will be posted on Love Wellington giving the location of alternative conveniences and their opening hours.
- 62/24 Regeneration Partnership** – The next meeting date was noted as 17.10.24 and it was suggested the Regen Board discuss policing in Wellington, positive promotion of the investment made into Wellington Market and future plans. It was agreed that communications with residents and businesses about the regeneration project in Church Street are of great importance and Love Wellington would be asked to help.
- 63/24 Full Council Agenda** - Members agreed the agenda subject to the removal of item 9 until further information is available. The matter will be added to the next P&R agenda for discussion.
- 64/24 Town Council Strategic Plan** – A draft document was tabled – group leaders were asked to share with their members and make any additions. The aim is to launch the finished plan with the new budget.
- 65/24 Next Meeting Date** – was agreed as 5th November 2024.

Chairman.....5th November 2024