

# Wellington Town Council

**Town Mayor**  
Cllr Pat Fairclough



**Town Clerk**  
**KAREN ROPER**  
**B.A (Hons), DMS**  
Civic Offices, Larkin Way  
Tan Bank, Wellington  
Telford TF1 1LX  
Tel: 01952 567697  
Fax: 01952 567690

Email: [wellingtontowncouncil@telford.gov.uk](mailto:wellingtontowncouncil@telford.gov.uk)  
[www.wellington-shropshire.gov.uk](http://www.wellington-shropshire.gov.uk)

## EVENTS AND COMMUNICATIONS COMMITTEE

You are hereby summoned to attend a meeting of the above named Committee to be held online via zoom on **Tuesday 26<sup>th</sup> January 2021**, commencing at 4.00pm.

Dated this 18<sup>th</sup> January 2021

Signed .....

Town Clerk

## AGENDA

1. Welcome and Introductory Remarks
2. Apologies for Absence
3. Declarations of interest
4. To confirm the minutes of the last meeting Tuesday 24<sup>th</sup> November 2020
5. Matters arising from those minutes:

29/20 (iv) Cllr Davis asked members to think about what additional events they would like to see added to the current annual list. It was suggested that we 'Piggy Back' on Rob Francis's Sounds in the Square events. **Caroline to add the new virtual May Festival and a section for Easter ideas.CM**

33/20 (i) Cllr Lowe requested that the old version of the newsletter is replaced with the new version in the market and town outlets – **CM**

33/20 (ii) Cllr Tomlinson stated that a paid service should offer 100% delivery success. Cllr Carter said that there would always be some discrepancies and we need to manage our expectations. **Caroline was asked to again look into alternative companies - CM**
6. Correspondence: Urgent matter for consideration:  
Suggestions of a film for the OAP event at the Orbit
7. Digital Board Free Advertising
8. Facebook Insights / Engagements
9. Agree date for 2021 Christmas light switch on event – 20<sup>th</sup> Nov? Fair inclusion?
10. To agree that we use Royal Mail for the distribution of the Newsletter and the costs involved
11. Date and time of next meeting – Tuesday 23<sup>rd</sup> February 2021



