

# Wellington Town Council

Town Mayor  
Cllr Anthony Lowe  
B.A (HONS)



Town Clerk  
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## POLICY & RESOURCES COMMITTEE

Minutes of the virtual meeting held at the Wellington Civic Offices on Tuesday 7<sup>th</sup> July 2020 commencing at 7.00pm

Cllr S. de Launey (SDL) Chairman	Cllr A. McClements (AM)	Cllr S. Hall (SH)
Cllr P. Morris-Jones MBE (PMJ)	Cllr M. Hosken (MH)	Cllr J. Gorse (JG)

In attendance – Cllrs. Fairclough and Lowe, Andrew Roberts- Deputy Town Clerk and Karen Roper – Town Clerk (KR).

- 170/19 Chairman's Welcome** – Cllr. de Launey welcomed everyone to this virtual meeting of P&R confirming that the meeting would be live streamed on Facebook.
- 171/19 Apologies for Absence** – Apologies for absence were received and accepted from Cllr Carter due to work commitments.
- 172/19 Declaration of Interest** – There were no declarations of interest at this point on the agenda.
- 173/19 Approval of the Minutes of the meeting held 2<sup>nd</sup> June 2020** – Cllr Hosken proposed the minutes to be recognised as a true and accurate record. This was seconded by Cllr Hall and agreed by members.
- Approval of the Extraordinary Minutes of 23<sup>rd</sup> June 2020** - Cllr Hosken proposed the minutes to be recognised as a true and accurate record. This was seconded by Cllr McClements and agreed by members.
- 174/19 Matters Arising**
- Speed Indicator Device (SID)** – The Clerk reported there had been a problem with the data download process that was still to be fixed before the SID can be operational. The Chairman said he was disappointed to hear this and requested the issue is resolved as soon as possible.
  - Gateway Signs** – The Clerk reported that she had chased the additional signs with T&W. Cllr McClements had confirmed the location of the Dawley Road sign and commented that Highways were extremely busy with assisting with reopening plans for town centres throughout the Borough.
  - Bins** – The Clerk reported that T&W Officers had been working with businesses to find a resolution to leaving bins out. Cllr Lowe reported that bins outside Maddies were smelling badly causing a problem with neighbouring businesses. Cllr Morris-Jones said there were now an additional 4 outside the Market flats and GoGo's, there needs to be a solution as the problem is getting out of hand. Cllr McClements said that Cllr Carter had picked up the issue and was working through solutions some of which are complicated requiring individual solutions.

- d. **Commemorative Planters Outside the Town Council Offices** – The Clerk said that Lime Tree had supplied quotations for the planters and maintenance, these would be included within the current contract for hanging baskets.
- 175/19 Finance**  
The following reports were proposed for acceptance by Cllr Hosken, 2<sup>nd</sup> by Cllr Hall and agreed by members
- a. **Receipts and Payments** for June 2020
  - b. **To Agree Petty Cash** for June 2020
  - c. **Receipts/Payments** compared with budget as at 30<sup>th</sup> June
- 176/19 To recommend that Full Council approves and authorises the Mayor’s signature on the Annual Governance Statement for 2019/20.** The Deputy Clerk said this document is unconfirmed by the Internal Auditor who is still working on the final papers. It was proposed by Cllr Hosken 2<sup>nd</sup> by Cllr McClements to recommend acceptance and approval to Full Council of the unaudited Governance Statement subject to the Internal Auditors’ report.
- 177/19 To recommend that Full Council approves and authorises the Mayor’s signature on the Annual Accounting Statements for 2019/20.** The Deputy Clerk said these documents were also still with the Internal Auditor and therefore unconfirmed. She was expected to complete her work within the next few days in time for the External Auditors’ deadline of 31.07.20. All work has been carried out virtually. It was Proposed by Cllr de Launey, 2<sup>nd</sup> by Cllr Hosken and agreed by members to accept the papers and recommend acceptance to Full Council subject to the Internal Auditors report.
- 178/19 To receive an update on proposals for re-opening the retail sector.** The notes of the meeting held 30.06.20 we not yet available and would record that Walker Street had been reopened and some of the constraints on Market Street had been removed. Restrictions in Church Street remain in place. Cllr Morris-Jones said traffic was now being forced through Charlton and Queen Street. He was pleased that the redundant taxi rank situated on Station approach was now being used for on street parking. The Clerk was asked to circulate the notes to the meeting as soon as possible.
- 179/19 To consider the Date of the Annual Meeting of the Council** – The Chairman reminded members the date for the Annual Meeting is pencilled in for September. He suggested it was moved back to October when hopefully we will be able to meet in person. Discussion was held regarding social distancing and it was recognised that some members of the council will need to continue to self-isolate and may still be at risk in October. It had been agreed previously that the Full Council meeting of 13<sup>th</sup> October would also include the Grants Panel. Cllr McClements proposed that the Full Council consider that the Annual Meeting is held virtually in September, this proposal was seconded by Cllr Gorse. The proposal was voted upon and agreed by members with one vote against. Cllr Lowe asked about the numbering on minutes remaining as /19, the Clerk said this had continued because the Annual Meeting had not yet been held.
- 180/19 Signing the Bowring Lease** – It was proposed by Cllr de Launey, seconded by Cllr Hosken and agreed by members that the Mayor sign the Lease in full view of all members.
- 181/19 To Receive the Regeneration Board Report** - The Chairman said there were no actions to be taken and the report should be noted. Cllr Gorse commented that she had now attended 3 meetings of the Board and was surprised and pleased at how much work is being done by Sally, Paola and Kathy Muholland on behalf of Wellington. Everyone is trying hard to achieve success and this should not be taken for granted.
- 182/19 To Receive the WEST Team Report** - The Chairman asked members to note the report.

**183/19 The next meeting date was agreed as 4<sup>th</sup> August 2020 7.00pm**