

Wellington Town Council

Town Mayor
Cllr Paul Davis



Town Clerk
KAREN ROPER
B.A. (HONS) DMS
Civic Offices, Larkin Way
Tan Bank, Wellington
Telford TF1 1LX
Tel: 01952 567697

Email: wellingtontowncouncil@telford.gov.uk
www.wellington-shropshire.gov.uk

To: All Councillors

You are hereby summoned to attend the Annual General meeting of Wellington Town Council to be held in the Council Chamber on Tuesday, 10th May 2022.

The public open session will commence at 6.45pm followed by the business of the Annual General Council Meeting to be transacted from 7.05pm as per the Agenda below.

Members to note it is intended that this meeting will be live streamed.

Dated this 4th May 2022

Signed  Town Clerk

6.45 pm Public Open Session

- **Welcome from the Mayor**
- **Presentations**

Please note that Informal prayers will be said at 7.00 pm, please attend if you wish.

7.05 pm Annual General Council Meeting AGENDA

1. **Election of Mayor** - Cllr Davis to call for nominations
2. **Presentation of the Chain of Office** - to the newly elected Mayor and signing of the Acceptance of Office form.
3. **New Mayor's Address** - and presentation of past Mayor's medal to Cllr Davis
4. **Tributes to the outgoing Mayor**
5. **Election of Deputy Mayor**
6. **Presentation of Chain of Office** - to the Deputy Mayor
7. **Apologies**
8. **Declarations of Interest**
9. **Election of Town Council Committees**
 - a) **Policy & Resources (P&R) Committee** (7 vacancies + Mayor & Deputy Mayor *ex officio*)
 - b) **To Note the Personnel Committee will consist of 3 group leaders**
 - c) **Election of Independent Grievance Panel** (3 vacancies + Mayor as Chairman)
 - d) **Election of Planning Committee** (7 vacancies + Mayor & Deputy Mayor *ex officio*)

- e) **Election of Events & Communications Committee** (7 Councillor Vacancies + Mayor Deputy Mayor *ex officio*)

10. Election of active Working Groups

- a) **Conservation Area Working Group** – 3 appointments
- b) **Car Parking Working Group** - 5 appointments
- c) **Climate Change Emergency Working Group** - 5 appointments

11. Election of Town Council representatives on outside bodies:

- a) **Walkers are Welcome** - 1 Vacancy
- b) **Wrekin Area Committee** - 2 Vacancies
- c) **Telford Bus Users Group** - 2 Vacancies

12. To Appoint the Internal Auditor for 2022/23

13. Resolution for the General Power of Competence (appendix 1)

The three conditions for eligibility for the Town Council to be enabled to exercise the General Power of Competence are as follows:

Resolution: the council must resolve at a meeting that it meets the criteria for eligibility relating to the electoral mandate and relevant training of the clerk.

Electoral mandate: at the time the resolution is passed, at least two thirds of the Council must hold office as a result of being declared elected (i.e. not co-opted).

Qualified Clerk: At the time that the resolution is passed, the clerk must hold a recognised professional qualification (e.g. Certificate in Local Council Administration, Certificate of Higher Education in Local Policy) AND pass the 2012 CiLCA module relating to the General Power of Competence.

As a result of satisfying the above criteria Wellington Town Council is requested to pass the following resolution:

The Town Council resolves from 10th May 2022 until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

14. To approve minutes of the last Full Council Meeting dated 12th April 2022 (appendix 2)

15. Matters Arising from those Minutes – There were none as all are covered in the Committee Reports.

16. To receive the Minutes of Wellington Town Council Committees and to note the Recommendations therein.

- a) Policy and Resources Committee 03.05.22 (appendix 3)
- b) Planning Committee 20.04.22 (appendix 4)
- c) Events and Communications Committee 26.04.22 (appendix 5)

- 17. To note the Festival Working Party minutes dated 27/04/22 & 04.05.22. (appendix 6 & 7)**
- 18. To note the report from the Climate Emergency Steering Group Meeting held 30th April 2022. (appendix 8)**
- 19. To receive the reports from the Community Action Team (appendix 9, 10 & 11)**
- 20. To note the minutes of the Regeneration Board held 20th April 2022 (appendix 12 & 13)**
- 21. To agree to support the Year of Wellbeing pledge – (appendix 14) Cllr McClements**
- 22. To consider the request from the Mayor regarding wearing of the Mayoral Chain**
- 23. To agree the date of the next Full Council Meeting as Tuesday 14th June 2022**

--- ENDS ---