

Wellington Town Council

Town Mayor
Cllr Paul Davis



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WELLINGTON FESTIVAL WORKING GROUP

Minutes of the meeting held in person, on **4th August 2021** commencing at 10:30am.

Present

Cllr A Lowe (Chairman)	Apologies:
Cllr J Pierce	Cllr K Tomlinson
Cllr Pat Fairclough	Cllr D Roberts
Cllr Joan Gorse	
Paola Armstrong	

- 1. Welcome and Introductory remarks.**
Cllr Lowe welcomed everyone to the meeting.
- 2. Declaration of Interest:** None
- 3. Apologies for absence:** Cllr Roberts and Cllr Tomlinson. Accepted
- 4. To confirm the 'notes' from the last meeting 7th July 2021**
Cllr Gorse confirmed and Cllr Pierce seconded
- 5. Matters arising from those minutes:**
PA has included in the next draft edition of the magazine details for anyone wishing to view the recorded events of the festival
PA requested CM (email sent 12/7/21) to put the suggestion of a Phillip Larkin Day on the agenda at the next E&C meeting and has forwarded MP's proposal
PA forwarded MP's email about the Penguin writer (Nadia Shireen) to the festival working group on 7/7/21
PA has requested (by email to Sally Themans 12/7/21) to include a piece about Phillip Larkin in the next edition of the magazine. PA suggested that perhaps this should be in the next (the first one of 2022) edition as it will be more relevant to the centenary year and the festival. It was agreed that PA would speak to Marc Petty to discuss further.
ACTION: PA to speak with MP about requests for Philip Larkin stories etc.
PA took delivery of the medals, which arrived the day before the schools broke up. Alternative date for presentation suggested as 18th September 2021 and agreed (to tie in with the Wrekin Rowers).
PA booked Lesley's Room for the next meeting.

6. Discuss structure of festival

A discussion was had with regards to the main events over the course of the festival weekend and what format they would take. Then the type of acts were discussed to ensure there is a balanced and diverse approach that would appeal to a number of different age groups and tastes. Different venues were discussed as were the use of Eventbrite. The brochure/marketing was discussed and as the main promotion will be done within the middle pages of This Is Our Wellington, it was decided that a tri fold brochure would be designed and produced, a couple of weeks before the festival. The budget and resources were also discussed, as were availability of certain venues (mainly the schools due to SATS and other exams – these dates have not been decided yet).

7. Discuss suggestions for festival acts

The festival working group are very keen to collate as many suggestions as possible and ways to involve the community were discussed. It was agreed that PA would email (and use social media) to gather in ideas from as many sources as possible, including the previous volunteers and members of the Festival Committee. This will be done between 16th August and 17th September where the public will be invited to email their ideas and suggestions to PA. Once the deadline has passed, the festival working group will then start to work on selecting the acts/events, based on the information they have been sent.

ACTION: PA to send emails and create social media posts requesting suggestions for the Wellington Festival 2022

8. Any other business

A suggested schedule for the Resident Poet was discussed.

ACTION: PA to send the suggested schedule to Resident Poet

9. Date and time of next meeting

The date of the next meeting was confirmed to be held on Wednesday 1st September 2021 at 10.30am. This meeting began at 10:30am and was concluded at 12:15pm .

ACTIONS:

ACTION: PA to speak with MP about requests for Philip Larkin stories etc.

ACTION: PA to send emails and create social media posts requesting suggestions for the Wellington Festival 2022

ACTION: PA to send the suggested schedule to Resident Poet