

Wellington Town Council

Town Mayor
Cllr Dorothy Roberts



Town Clerk
KAREN ROPER B.A (Hons),DMS
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WELLINGTON FESTIVAL WORKING GROUP

Minutes of the meeting held on 7th September 2022 in person commencing at 10:30am.

Present

Cllr A Lowe (Chairman)	Apologies:
Cllr Joan Gorse	Cllr J Pierce
Paola Armstrong	

1. Welcome and introductory remarks.

Cllr Lowe welcomed everyone to the meeting

2. Elect the Chair of the Festival

Cllr Gorse nominated Cllr Lowe, who accepted the position as Chair of the Festival Working Group.

3. Declarations of Interest

None

4. Apologies for absence

Cllr J Pierce

5. Discuss Festival 2023

A discussion was had regarding a proposal for the 2023 festival and the following was agreed:

<u>Community Production</u>	Joseph
Maximum budget	£2,000
Contact	Sue Pointon
Proposed date	2 performances on Saturday 13 th May
ACTION: PA to meet with Sue Pointon to discuss the Community Production	

Peggie Harrison Schools Poetry Competition

Maximum budget	£200
Contact	Helen Donaghue and Sue Crampton
Proposed month	April
Proposed theme	Nature

A discussion was had with regards to acknowledging the length of time that Helen and Sue have put into running this competition.

ACTION: PA to meet with Helen Donaghue and Sue Crampton to discuss the Peggie Harrison Schools Poetry Competition

Resident Poet Competition

Maximum budget £300
Proposed month April

ACTION: PA to ask Amanda Jenkins if she wishes to continue to contribute towards the Resident Poet competition

Short Story Competition

Maximum budget £100
Proposed theme Nature
Proposed month April

Six Saturdays in the Square

A change in format was agreed for the 2023 festival, and it was decided that events will take place over the 6 Saturdays (mid-July and August) with a focus on suggested categories such as Music, Film, Culture, Nature, Interest and one other.

Maximum budget £3,000
Contact Various
Proposed months July and August

PA to contact various key people who will be able to deliver events in the square over these Saturdays. These contacts include:

Dorota Sobilo (Polish community)	Climate Action Hub
Wellington Rotary (Harley Davidson event)	The Orbit
Wellington Brass Band	

ACTION: PA to contact various key people with regards to the Saturdays in the Square

Art Exhibition

Maximum budget £500
Contacts Heather and Mary
Proposed month coincide with the Climate Nature Festival
Proposed theme Nature

ACTION: PA to contact Heather and Mary with regards to the Art Exhibition

Marketing

Maximum budget £500
A budget was agreed but marketing decisions will be made nearer the time.

Miscellaneous

Budget £900

Total proposed spend £7,500

Frequency of meetings

It was agreed that PA will produce a monthly report/update sheet (before E&C) to update the Festival Working Group on all progress made. This will also be sent to Cllr Davis (Chair of E&C) and Caroline Mulvihill (for distribution to other E&C members).

ACTION: PA to produce monthly report/update sheet to communicate progress made on the 2023 festival

6. Any other business

None

7. Date and time of next meeting

It was decided that the date of the next meeting would be left open until it was deemed necessary for the festival working group to meet again.

This meeting began at 10:30am and was concluded at 11:30am

ACTIONS:

PA to meet with Sue Pointon to discuss the Community Production

PA to meet with Helen Donaghue and Sue Crampton to discuss the Peggie Harrison Schools Poetry Competition

PA to ask Amanda Jenkins if she wishes to continue to contribute towards the Resident Poet competition

PA to contact various key people with regards to the Saturdays in the Square

PA to contact Heather and Mary with regards to the Art Exhibition

PA to produce monthly report/update sheet to communicate progress made on the 2023 festival