

Wellington Town Council

Town Mayor
Cllr P. Davis



Town Clerk
KAREN ROPER
B.A (HONS) DMS
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POLICY & RESOURCES COMMITTEE AGENDA

You are hereby summoned to attend a meeting of the above named Committee to be held at Civic Offices on Tuesday 5th December 2023 commencing at **7.00pm**.

Signed *Karen Roper* Town Clerk.

Dated 27th November 2023.

AGENDA

- 1 **Welcome - Chairman**
- 2 **Apologies for Absence – Chairman**
- 3 **Declarations of Interest – Chairman**
- 4 **To approve the minutes of the meeting held on Tuesday 7th November 2023 and Confidential minutes of 7th November 2023 (appendix 1 & 2)**
- 5 **Matters Arising**
 - To note the next Regeneration Board Meeting is scheduled for Thursday 21st December 2023
 - DBS responses (list)
 - Email addresses (list)
 - Climate hub – Members to identify date for meeting
- 6 **Finance (appendix 3)**
 - a. **To agree receipts** for October 2023
 - b. **To agree payments** for October 2023
 - c. **To Agree Petty Cash** for October 2023
 - d. **Receipts/Payments** compared with budget as at 31st October 2023
 - e. **Brief Financial Report** (to follow)
 - f. **Unity Bank Application-** Update from Clerk
 - g. **PAYE transfer to Telford and Wrekin –** Update from Clerk
 - h. **Grants Feedback Response -** Update from Clerk
- 7 **Presentation of the Draft Budget 2024/25 – (to be tabled) Oral report from Cllr de Launey**
- 8 **Diary reminder to members;**
 - Sunday 10th December 4pm Civic Carol Service, All Saints Church
- 9 **To agree the next meeting date as Tuesday 2nd January 2024**
- 10 **To consider closure of the meeting in accordance with paragraphs 2 and 3 of the Local Government Act 1972, to discuss the following items.**
 - **Orbit – Representation & SDLT charge**
 - **Christmas Lights**
 - **Succession Plan**

