

Wellington Town Council

Town Mayor
Cllr P. Davis



Town Clerk
KAREN ROPER
B.A (HONS) DMS
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POLICY & RESOURCES COMMITTEE AGENDA

You are hereby summoned to attend a meeting of the above named Committee to be held at Civic Offices on Tuesday 2nd January 2024 commencing at **7.00pm**.

Signed *Karen Roper* Town Clerk.

Dated 20th December 2023.

AGENDA

- 1 **Welcome - Chairman**
- 2 **Apologies for Absence – Chairman**
- 3 **Declarations of Interest – Chairman**
- 4 **To approve the minutes of the meeting held on Tuesday 5th December 2023 and Confidential minutes of 5th December 2023 (appendix 1 & 2)**
- 5 **Matters Arising**
 - DBS responses (list)
 - Email addresses (list)
- 6 **Finance (to follow)**
 - a. **To agree receipts** for November 2023
 - b. **To agree payments** for November 2023
 - c. **To Agree Petty Cash** for November 2023
 - d. **Receipts/Payments** compared with budget as at 30th November 2023
 - e. **Brief Financial Report** (to follow)
 - f. **Unity Bank Application-** Update from Clerk
 - g. **Payroll transfer to Telford and Wrekin –** Update from Clerk
- 7 **To agree the next meeting date as Tuesday 6th February 2024**
- 8 **To consider closure of the meeting in accordance with paragraphs 2 and 3 of the Local Government Act 1972, to discuss the following items.**
 - a. **Orbit**
 - b. **Christmas Lights**
 - c. **Succession Plan**
 - d. **To agree the Draft Budget 2024/25 for the approval of Full Council on 9th January 2024** (document to follow) - Oral report from Cllr de Launey/Cllr Carter
 - e. **To propose a precept for 2024/25 for the approval of Full Council on 9th January 2024**