

Wellington Town Council

Town Mayor
Cllr Cindy Mason-Morris



Town Clerk
KAREN ROPER
B.A (HONS) DMS
Civic Offices, Larkin Way
Tan Bank, Wellington
Telford TF1 1LX
Tel: 01952 567697
Email: wellingtontowncouncil@telford.gov.uk
www.wellington-shropshire.gov.uk

POLICY & RESOURCES COMMITTEE

Minutes of the meeting held at the Wellington Civic Offices on Tuesday 2nd April 2019 commencing at 7.00pm.

Cllr S. deLauney – Chairman (SDL)	Cllr. J. Gorse (JG)	Cllr. F. Burns (FB)
Cllr M. Hosken (MH)	Cllr S. Fikeis (SF)	Cllr. P. Morris-Jones (PMJ)

In attendance – Cllr A. Lowe (AL) (For part) Deputy-Mayor, ex-officio member and Karen Roper, Town Clerk (KR).

122/18 Welcome

Cllr deLauney welcomed everyone to the meeting and thanked Cllr Morris-Jones for standing in for him at the last meeting.

123/18 Apologies for Absence

Apologies were received and approved from Cllr L. Carter due to work commitments.

124/18 Declaration of Interest

None.

125/18 To approve the minutes of the meetings held on 5th March 2019- The minutes were proposed by Cllr Burns, seconded by Cllr Gorse and RESOLVED by members to be a true and accurate record.

126/18 Matters Arising

- a. **General Data Protection Regulations (GDPR)** – Members agreed training dates would be identified following the election of the new council. A newsletter from the Data Protection Officer was circulated and the Clerk confirmed she was completing a progress survey for him.
- b. **Live Streaming** – The Clerk informed members of voice tracking microphones and that the company had offered a demonstration. As an add-on to this device images and voting options could be explored at extra cost. Members asked the Clerk to arrange a trial of the microphone for the Full Council meeting.
- c. **Idverde** –The Clerk reported that Dave Hanley and Idverde would attend the April meeting of the Full Council.
- d. **Post Office** – The Clerk gave an oral report on the dangerous condition of the electrics found following inspection of the Post Office premises. She had evidence of burnt and melting sockets placed at child level on the walls. The Borough had agreed a budget to make the premises safe by Monday 8th April. Following discussion around the responsibilities of the Post Office and Market Company it was agreed that because of the importance of the Post Office being open as soon as possible that the Town Council should help.

It was proposed by Cllr Burns, seconded by Cllr Morris-Jones and agreed by members that the Clerk be authorised to cover any shortfall in the budget provided by the Borough limited to £1,500.00. Members stated there should be a great deal of publicity declaring the assistance given by the Borough and the Town Council. The Clerk also reported she had been made aware that the condition of the electrics in Market Building itself were in a very poor condition.

- e. **EDL** - The Clerk issued members with a briefing note of the meeting held last night relating to the forthcoming visit on 13th April notified by the EDL. Members were asked to decide how the Market Square should be used on the day from the following options:
- Should the Square to be used for an event organised by the religious and community groups that celebrates diversity through food and music on 13th April?
 - Does the Town Council wish to confirm that the Square will not be allocated to anyone on the 13th April displacing the EDL and counter demonstrations to other areas.
 - Does the Town Council 'book' the town square out to the EDL as they were the first to ask for the date (the Police are suggesting that they might not come again if we do this)

Cllr Fikeis reported the Police, churches and participants at the meeting were supportive of a community cohesion event, welcoming the EDL to our town offering food and drink in the hope of diffusing the situation. It was proposed Cllr deLauney 2nd by Cllr Burns and agreed by members to support the proposal to offer a peaceful community event.

7.45pm Cllr Lowe joined the meeting

- f. **ICM** – The Clerk explained that because of the delay to the Boroughs' application for **Civil Parking Enforcement** (CPE) (transfer of powers from the Police to local authorities for enforcing **parking** contraventions), she had been asked to extend the service level agreement with the Police for the ICM contract. The Clerk confirmed that the Borough were currently picking up the costs for this project. It was proposed by Cllr deLauney 2nd by Cllr Burns and agreed by members that the Clerk should sign the document on behalf of the Council.

127/18 Finance – Reports were presented for February 2019. The Clerk also distributed a spreadsheet from the Promotions and Liaison Committee, their figures demonstrate an underspend. A discussion had taken place and the Deputy Clerk had said this was possibly due to prepayments and payments made and accounted for at different times.

Agenda items, ABCD were proposed for acceptance by Cllr Hosken, 2nd by Cllr Morris-Jones and agreed by members to accept them as a true record.

128/18 Bowring – The Clerk reported that she had discussed the requests with the Tenants and requested they sign the Lease agreement as soon as possible. The Clerk was requested to ask if planning permission was required for the ground works.

129/18 Short Stay Parking – The Clerk reported she had received a request for a contribution towards the parking machines for £10,000. It was proposed by Cllr deLauney, 2nd by Cllr Morris-Jones and agreed by members to offer £5,000

130/18

Information to Note

- The Clerk reported the **Annual Town Assembly Meeting would take place on TUESDAY 16th April at 7.00pm.** Members commented that reports from Committee Chairman should be succinct.
- The Annual Meeting of the Council **would be held on WEDNESDAY 15th May at 7.00pm**

131/18

Date of the next meeting was agreed as Tuesday 30th April at 7.00pm and would include consideration of the Grants applications.

132/18

Members agreed to close the meeting to the press and public at this point.

133/18

To Receive the Report of the Personnel Committee– The Clerk informed members that the consultation period with employees was completed on Friday 29th March 2019. Our two part time litter collectors have not been asked to work their months' notice and would therefore be paid in addition to their redundancy payments.

The other 'at risk' employees have applied for the advertised posts as Grounds Maintenance Team Leader and Grounds Maintenance Operative. The Team Leader was 'slotted in' and the Operative also started on 1st April but was asked to formally apply for the post. Extensive discussion was held about future work programmes and Ward members would be asked to identify suitable tasks in their areas.

Chairman.....30th April 2019