

Wellington Town Council

Town Mayor
Cllr P. Davis



Town Clerk
KAREN ROPER
B.A (HONS) DMS
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POLICY & RESOURCES COMMITTEE AGENDA

You are hereby summoned to attend a meeting of the above-named Committee to be held at Civic Offices on Tuesday 3rd October 2023 commencing at **7.00pm**.

Signed *Karen Roper* Town Clerk.

Dated 26th September 2023.

AGENDA

1. **Welcome from the Chairman**
2. **Apologies for absence**
3. **Declarations of interest**
4. **To approve the minutes and confidential minutes of the meeting held on Tuesday 5th September 2023 (appendix 1&2)**
5. **Matters arising – Report from the Clerk**
 - Toilets Update
 - Sids
 - Floral Baskets
 - DBS checks
 - Members e mail addresses
 - Cargo Bike
 - Home Start Christmas Pledge
 - Climate Hub – Wellington Station
 - TIOW & Royal Mail Delivery
6. **Finance (reports to follow)**
 - a. **To agree receipts** for August 2023
 - b. **To agree payments** for August 2023
 - c. **To agree petty cash** for August 2023
 - d. **Receipts/payments** as compared with budget as at 31st August 2023
 - e. **Brief Financial Report**
 - f. **External Audit Update.**
 - g. **To receive the outcome of the Grants Meeting held at 6.30pm on 3rd October**
 - h. **Budget setting for 2024/25 – to agree process for drawing up a draft budget.**
7. **To receive a request for funding from Events and Communications Committee. (appendix 3)**
8. **To note the Community Governance Review. (appendix 4)**
9. **To receive the minutes of the Regeneration Board Meeting of 21/09.23. (appendix 5)**
10. **To agree the next meeting date as Tuesday 7th November 2023**
11. **To consider closure of the meeting in accordance with paragraphs 2 and 3 of the Local Government Act 1972, to discuss the following items.**
 - a) **Succession Plan**
 - b) **Progress report update PAYE transfer to T&W**