

# Wellington Town Council

**Town Mayor**  
**Cllr Philip Morris-Jones MBE**



**Town Clerk**  
**Karen Roper**  
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## **FULL COUNCIL MEETING**

Minutes for the meeting held at the Wellington Civic Offices on Tuesday 13<sup>th</sup> October 2015.

**Present:**

Cllr P Morris-Jones, Mayor	Cllr F Burns, Deputy Mayor
Cllr D Allen	Cllr M Hosken
Cllr J Alvey	Cllr P McCarthy
Cllr L Carter	Cllr G Cook
Cllr S deLauney	Cllr M Hosken
Cllr S Fikeis	Cllr A Lowe
Cllr C Mason-Morris	Cllr J Gorse
Cllr R Perkins	Cllr A McClements
Cllr D Roberts	

**In attendance:** Karen Roper, Town Clerk, Andrew Roberts, Deputy Town Clerk, Cllr.Chris Schofield and David Preston Town Clerk, both from Oswestry Town Council, Wane Breese, Shropshire Star, Mark Ireland, the Vicar from All Saints Church and 14 members of the public

**69/15 7.00pm Introduction** - The Mayor welcomed everyone to the meeting and invited Mark Ireland, the Vicar from All Saints Church, to lead the prayers at the start of the meeting. The Mayor then thanked Reverend Ireland.

**70/15 7.09pm Public Open Session** -. The Mayor welcomed members of the public who wished to address the council regarding the erection of a memorial bench and planting of a tree to remember Dale Childs and support his grieving family. Cllr Burns had been in contact with the group by email and explained to the Council that the young people had already raised money towards the project. They would like the Council to receive the money to purchase and install the bench and plant the tree together with a commemorative plaque on their behalf. A site had been identified and Councillors were issued with a map. Dale's mum said that the young people had been keeping this area clean and tidy and they all just wanted somewhere to go when they get upset.

Councillors made the following comments:

- Great to see young faces at a Council meeting
- They were setting a great example to others
- We applaud the group's efforts
- Full of pride for the group members

Costs had been identified and members agreed to refer this issue to P&R for discussion.

Reverend Ireland and 11 members of the public left at 7.20pm.

**71/15 Presentation on Visioning / Corporate Planning.**- The Mayor Introduced Town Clerk, David Preston and Cllr Chris Schofield from Oswestry Town Council who had been invited to

share their experience of holding a visioning event to identify the Town Councils priorities and create an action plan for the next 5 years. Following the presentation members were invited to ask questions and the following points were made;

- Much of the income for Oswestry Town Council comes from car parks
- Deals have been done with Shropshire Council on devolving services and assets
- The visioning event was also valuable for a team building exercise
- Oswestry TC work in partnership with other organisations to deliver services
- They have 18 staff and a band D council tax set at £70.00
- An independent facilitator was a good idea because they were totally independent.
- The cost of the facilitator was around £500.00 for a whole day event including production of a report.

Cllr Schofield and Mr Preston were thanked for their excellent thought provoking presentation and left the meeting at 8.05 pm

**72/15 The Mayor gave the following report of his activities since the last meeting**

Date 2015	Event attended
13 <sup>th</sup> September	Newport to Shrewsbury Canal Trust Open Day
20 <sup>th</sup> September	Wem Mayors Civic Service
22 <sup>nd</sup> September	Telford & Wrekin Mayors Charity Lunch
26 <sup>th</sup> September	Telford Lions Charter Dinner
27 <sup>th</sup> September	Wellington ATC, Battle of Britain Service
30 <sup>th</sup> September	Percy Simmonds Remembrance Service
1 <sup>st</sup> October	W.H. Smiths – Open new shop
1 <sup>st</sup> October	Literary Festival , Children’s poetry competition
9 <sup>th</sup> October	Stretton Court to reveal plaque
10 <sup>th</sup> October	Samaritans Open Day

**73/15 Apologies for Absence**

Cllr K Tomlinson – Bereavement  
 Cllr S Hall - Illness  
 Cllr C Brittain– Illness  
 Cllr P Fairclough – Attending Lit Fest  
 Apologies accepted

**74/15 Declarations of Interest**

Members only need declare any interest they may have in items of business in this Agenda. None declared.

**75/15 To receive and approve the minutes of the meeting held on 8th September 2015**

It was PROPOSED by Cllr Hosken, seconded Cllr Allen and RESOLVED that the minutes of the meeting held on 8<sup>th</sup> September 2015 be approved and signed by the Chairman as a true and accurate record following the amendment proposed by Cllr Lowe ref 65.15 (3) to read 4<sup>th</sup> Tuesday in the month.

**76/15 Matters arising from those minutes:**

- Town Crier – The Mayor reported on the remembrance service held on 30<sup>th</sup> September 2015 and proposed that the wording on the plaque could be ***‘In remembrance of Percy Simmonds, Town Crier of Wellington’***. Members were in agreement.

- **Update on Pride in your High Street bid** – Clerk reported the Town Council's bid had gone forward and in total there were 4 others from Wellington. Cllr McClements said it was important to note that each organisation had supported each other's bid.

**77/15 To receive the minutes of Wellington Town Council Committees (WTC) and to consider and deal with the recommendations therein.**

**Planning Committee.**

Cllr Perkins presented the following minutes;

**9<sup>th</sup> September** - Cllr Perkins presented the minutes of 9<sup>th</sup> September 2015, pointing out that the committee had made responses to the Telford & Wrekin's Local Plan. It was proposed by Cllr Perkins, seconded Cllr Roberts, and RESOLVED that the minutes be received and action taken be endorsed.

**23<sup>rd</sup> September** - Cllr Perkins presented the minutes of the meeting of 23<sup>rd</sup> September 2015. It was proposed by Cllr Perkins, seconded Cllr Roberts and RESOLVED that the minutes be received and action taken be endorsed.

**7<sup>th</sup> October** - Cllr Perkins presented the minutes of the meeting of 7<sup>th</sup> October 2015. It was proposed by Cllr Perkins, seconded Cllr Roberts and RESOLVED that the minutes be received and action taken be endorsed.

**Matters arising from those minutes:**

- **Land between Arleston Lane and Dawley Road, Arleston TWC/2015/0836**  
Cllr McClements said that the above application had to be looked at by the Borough again. The WTC Planning Committee on 23<sup>rd</sup> September had agreed to object to the application and continued to support the grounds of the decision of the Planning Inspector of made in March 2015.
- **Meeting Time Change** - Cllr Gorse reported that the committee had agreed to change its starting time to 5.00pm for a trial period of 3 months for the convenience of members and because of the noise levels.

**78/15 Promotions & Liaison Committee**

Cllr Fikeis presented the minutes of the meeting of 30<sup>TH</sup> September 2015 in the absence of the Chairman, Cllr Tomlinson. It was proposed by Cllr Fikeis, seconded Cllr Allen, and RESOLVED that the minutes be received and action taken be endorsed.

**Matters arising from those minutes:**

- **Victorian Market** - Cllr Fikeis reported that the arrangements were well ahead for the event taking place on 28<sup>th</sup> November.
- **Pride in Our High Street Bid** - Children's/ Family Festival bid had been sent to Telford and Wrekin.
- **Literary Festival Events Programme** – The Clerk reported on the attendances at events so far. Tickets were going well for most events and Lesley Smith was sold out.

Cllr Alvey as Deputy Chairman of the Festival made the following comments

- Agreed that marketing could be improved
- Poetry Day at St Patricks, reception to year 6, was a delight
- Social media and Facebook should be used extensively in getting messages to people. Cllr Carter said he could help through Telford Live and Twitter accounts

- **Event Banners** – Cllr Roberts said it had been agreed to purchase banners but asked if any thought been given as to where they will be stored? The Clerk would investigate.

### 79/15 **Policy & Resources Committee**

Cllr deLauney presented the minutes of the meetings that had taken place on **6<sup>th</sup> October 2015**. It was proposed by Cllr deLauney, seconded Cllr Gorse, and **RESOLVED** that the minutes of the Grant Funding Meeting dated 6<sup>th</sup> October 6.30pm and ordinary Policy and Resources meeting held on 6<sup>th</sup> October 2015 at 7.00pm be received and action taken be endorsed.

### 80/15 **Matters arising from Grant Funding Meeting 6.30pm 6<sup>th</sup> October 2015**

(Please note due to technical problems only applications 1-8 were considered at this meeting. The Remaining applications were deferred until 6.30pm on 13<sup>th</sup> October just prior to Full Council Meeting)

- I. **Grant Funding** – Had been agreed for the following organisations;

No	ORGANISATION	AMOUNT Awarded £
1	Wellington Methodist Church and Centre	400.00
2	Shropshire Kidney Patient Association T&W	150.00
3	Wellington Civic Society	150.00
4	Samaritans of Telford	200.00
5	Christchurch Wellington Day Centre	150.00
6	2 <sup>nd</sup> Wellington 'Old Boys'	750.00
7	Belmont Community Hall	400.00
8	Friday Night Youth Club	240.00

### 81/15 **Matters Arising from the Grant Funding Meeting held 6.30pm, this evening 13<sup>th</sup> October 2015.**

No.	ORGANISATION	AMOUNT Awarded £
9	Telford & Wrekin Arthritis Support Group	200.00
10	Wellington LA 21 Group	250.00
11	Home Start Telford & Wrekin	500.00
12	Noor Women's Group	200.00
13	Cottage Care	400.00
14	Shropshire Enterprise Partnership	Referred for further detail
15	Walkers are Welcome	250.00
16	Wrekin and Telford Singers	300.00
17	Friends of Dothill Primary School Choir	250.00
18	John Paul II Polish Saturday School in Telford	250.00
19	Dale Childs Memorial (representatives addressing the Council at the following Full Council Meeting)	AMOUNT NOT KNOWN
20	Wellington Cricket Club Request for help with Fireworks	300.00

### 82/15 **Matters Arising from the Ordinary Policy and Resources Meeting Starting at 7.00pm**

1. **Website / Facebook** – Cllr Mason – Morris said today she had accessed the Town Council's website which was not working properly and was out of date. She asked that the situation was looked at immediately. Cllr deLauney said we did not have a contract for a website provider and council staff were responsible for this function. Cllr McClements said Destination Telford had some good ideas and may be able to help with building a new website. It was proposed by Cllr Roberts, Seconded by Cllr Burns and **RESOLVED** that the website be updated as soon as possible. Cllr Mason-Morris added that no update had been posted on face-book since August 2015.
2. **Visioning/Planning Event** – Cllr Gorse suggested that an independent facilitator was necessary for Wellington's planning event. Cllr Lowe proposed that the previously

suggested date was abandoned and another convenient full Saturday date be identified in accordance with the availability of an outside facilitator. Cllr Allen seconded and it was RESOLVED that the Clerk contact outside facilitators for appropriate dates.

3. **WI- FI** – Quotations had been received and were being queried by the Centre Manager as they substantially differed in price.
4. **Market Street Work** – Cllr McClements said that she had managed to obtain the additional funding from Telford and Wrekin, required to sort out the drainage issue which had allowed this project to go ahead. She agreed to email a snagging list now that the project was now nearing completion, the following comments were made;
  - Signage needs to be in place
  - Vehicles are still travelling too fast
  - Red lines are needed
  - Think shared space is a wonderful solution
  - Could it be a 10 MPH zone?
  - Could the installation of speed bumps be considered
5. **Pride in Your Community Bid** – The Town Council's bid had been sent and acknowledged by Telford & Wrekin.
6. **Office Accommodation Update** – The Clerk had received one and was waiting for another two quotations for professional drawings.
7. **Wrekin News** - The Chairman informed members that work had been done to look at costs both for printing and distribution.
8. **Paperless Meetings** – A meeting had been arranged for the ICT working group to meet and consider the Survey Monkey results.
9. **Parish Environmental Team (PET)** – Cllr deLauney said that the Working Party had held a meeting Telford and Wrekin Officers to explore details and costs. The outcome had been reported to the P&R Committee which recommended that exploratory discussions should be held with affected employees. Cllr Roberts asked by whose authority had this action been taken and before anything happened she would like to see the report from Telford and Wrekin and a detailed breakdown of the costs and savings before any decision could be made. Cllr Tillotson said she would also like to make an informed decision. Cllr deLauney said that a full report would be written and given to all members when the Working Group had completed its work and formed a recommendation for Full Council to consider.
10. **Toilets** - The Police and Crime Commissioner had agreed to fund the Nomad camera at the Bowring toilet block, installation will take place as soon as possible.
11. **Bowring Café** – Cllr Alvey expressed concern regarding the Management of the Café, Cllr deLauney said that no lease had been signed and the situation needed to be resolved.
12. **Flowering Baskets** – The Chairman confirmed the summer display baskets had now been removed.
13. **Budgets for 2016/17** – Staff had done some initial work on these and the intention is that P&R will discuss at November meeting, all parties to consider initial document and feed in comments. An agreed budget presented to the January 2016 Council meeting.

#### 83/15 **Wellington Conservation Area Working Group Report 16<sup>th</sup> September 2015**

Cllr Allen presented the minutes for the meeting held on 16<sup>th</sup> September, reporting that

in partnership with Telford and Wrekin, The Friends of Dothill, Walkers are Welcome and the Shropshire Wildlife Trust things were now physically happening.

- Bailiffs were looking after the lake
- Paths and pools were being cleared
- Volunteers were doing much of the work
- Work to define boundaries was still to be completed
- Cllr Alvey asked if an area in Haygate Ward could also be looked at. This was agreed.

It was proposed by Cllr Allen, seconded Cllr Morris-Jones and RESOLVED that the minutes be received and action taken be endorsed.

**84/15 To consider the following issues raised by Councillors**

- **Signage** – Cllr Roberts asked about the progress of enhancing signage in Wellington. Trees were obscuring some signs that were in place. Cllr McClements said she would be meeting with the officer dealing with this issue to chase progress.
- **Reduction of bus services to Wellington from Lawley.-** Cllr Roberts highlighted the fact that people from Lawley can no longer get to Wellington by bus and the consultation finishes today. Cllr Roberts proposed that a letter is sent to Arriva and Telford and Wrekin expressing dissatisfaction regarding the situation, this was seconded by Cllr Alvey and resolved by the Council
- **SALC AGM, 31<sup>st</sup> October 2015** – It was agreed that the Clerk and current SALC delegates should represent the Council, Cllrs Perkins and Alvey.

**84/15 Project Board Meeting of 6<sup>th</sup> October 2015.** - Cllr deLauney gave an update of progress to date. Cllr Roberts expressed concern about the continuation of services when the Royal Mail vacate the Wellington site.

**85/15 Diary Dates to note-**

- **Grant Award Evening 7.00pm Civic Offices 28<sup>th</sup> October 2015**
- **Remembrance Day Event 2015 Sunday 8<sup>th</sup> November Parade starting from Nailors Row Car Park at 10.25am and Service to follow**
- **11<sup>th</sup> November Remembrance Service in Market Square starting at 11.00am**
- **Christmas Light Switch on 21<sup>st</sup> November 2015 (12.00 noon – 5pm)**
- **23<sup>rd</sup> November surrounding area switch on times to be confirmed**
- **28<sup>th</sup> November Victorian Market 9.00am – 3.00pm**
- **Mayors Civic Carol Service 29<sup>th</sup> November 2015 - 6.30pm**

**86/15 To note correspondence previously emailed to members.**

- NALC Larger Local Councils Conference, 2<sup>nd</sup> December 2015 (London)
- Telford Tommy Awards nominations now open
- Pride in Your High Street Research
- NALC conference 27<sup>th</sup> October 2015 (Birmingham)
- Telford & Wrekin Devolution Deal
- Scrutiny Review of Child Sexual Exploitation online questionnaire
- Chamber of Commerce Newsletter
- Telford & Wrekin Council - Festival of Remembrance invitation 8<sup>th</sup> November 8.00pm
- Telford & Wrekin Civic Carol Service Tuesday 1<sup>st</sup> December 7.30pm

**87/15** The date and time of the next ordinary meeting was agreed as 7.00pm, 10th November 2015

Signed .....10th November 2015