

Wellington Town Council

Town Mayor
Cllr Phil Morris-Jones MBE



Town Clerk
Mrs K. L. Roper
BA(Hons)DMS
Civic Offices, Larkin Way
Tan Bank, Wellington
Telford TF1 1LX
Tel: 01952 567697
Email: wellingtontowncouncil@telford.gov.uk
www.wellington-shropshire.gov.uk

POLICY & RESOURCES COMMITTEE

Minutes of the meeting held at the Wellington Civic Offices on **Tuesday, 6th December 2016** commencing at 6.30pm.

Present:

Cllr S deLauney, Chairman	Cllr L Carter
Cllr F Burns	Cllr M Hosken
Cllr C Mason-Morris	Cllr D Allen - ex officio
Cllr P Morris-Jones – ex officio	Cllr A Lowe

In attendance: One member of the Public, Cllrs R Perkins and J Gorse and A. Roberts – Deputy Town Clerk.

82/16 Welcome – The Chairman welcomed everyone to the meeting.

83/16 Apologies for Absence - Were accepted from Cllr S Hall.

84/16 Declarations of Interest - None

85/16 To approve the minutes of the meeting held on Tuesday 1st November 2016

It was proposed by Cllr Burns, seconded by Cllr Carter and resolved that the minutes of the meeting held on Tuesday 1st November 2016 be approved and signed by the Chairman as a true and accurate record.

86/16 Matters Arising

(a) Parade Toilets – The Deputy Town Clerk reported that the Parade Toilets had received a Platinum Award in the Loo of the Year Awards 2016 in recognition of the service provision. Members were also informed that the Parade Toilets had received a National Category Award and that Linda Richmond had been shortlisted as one of five Attendants in England in the Attendant of the Year Award. Members wished to express their congratulations on the Awards and requested that suitable press coverage be provided to the local media.

(b) PCSO Update – The Chairman reported that a further joint meeting with Newport Town Council was required to be arranged. The Chairman further reported that receipt of the required Service Level Agreement was awaited.

(c) Member ICT Provision – Cllr Gorse enquired about the current ICT provision for members and made reference to those members who were not in possession of provision at their home addresses to receive any papers electronically. Following a discussion it was agreed that paper copies of any meetings would be sent to those affected members.

87/16 Office move

The Chairman updated members on the proposed office move. He indicated that he had recently held a meeting with Stuart Davidson Telford & Wrekin Council. In the meeting he was informed that the Borough Council would need to amend the work specification before the tenders were completed and submitted. It had been noted that the Tenders should have been published and returned however this amendment to the specification would result in the tenders not being received until mid-January 2017. As a result therefore it might well result in the office move being delayed by approx. 6 weeks. However, it was noted that the original deadline could be met if for example there was a Special meeting of Policy & Resources being called in the third week in order to consider the received tenders, with final Council approval being given in February 2017.

The Committee were further informed that the required legal work was now being commenced in relation to the proposed leasing arrangements including the Management Agreement. Members discussed various aspects that would need to be addressed as part of the legal documentation process and to ensure that the position of any agreed arrangements was accurately stated within the documentation.

88/16 Finance

It was proposed by Cllr Hosken, seconded by Cllr Carter and RESOLVED to accept and endorse items a-e on the agenda following acceptable answers to questions asked.

- a. Receipts for October 2016
- b. Payments for October 2016
- c. Payments to date for November 2016
- d. Details of Petty Cash payments for October 2016
- e. Receipts/Payments compared with budget as at 30 October 2016.
- f. Bank Account Update – The Deputy Clerk confirmed that he was currently awaiting further contact from the new Bank in order to progress the application further.

89/16 Wellington Environmental Services Team – The Deputy Town Clerk updated members on the present situation in connection with the Team. He reported that he was still waiting details from members in relation to their identified hotspots so that he could undertake the preparation of an appropriate work programme. Members were further informed that a number of smaller tools had been obtained and that further enquiries were being made in relation to the acquisition of power tools. The Committee were advised that a number of meetings had been held with Telford & Wrekin Council and that a list of possible areas of work were awaited so that these could be fed into the developing work programme.

90/16 Bowring – The Committee received a report from Cllr Morris-Jones on on-going developments within the Bowring Park and in particular the Pavilion Café as he was anxious to speak to the tenant in connection with the same prior to the next Working Group meeting. There was a further update on the proposed agreement with Telford & Wrekin Council for the planting within the Park. It was noted that this had been secured for a period of six years, with Telford & Wrekin Council paying by way of a Grant for the first three years and the Town Council being responsible for these planting costs in the remaining three years.

91/16 Anti-Social Behaviour

The Committee received the verbal report of Cllr Morris-Jones following the recent visit that had been undertaken at Hereford by himself, the Town Clerk and Frank Lauriello on behalf of the Chamber of Commerce. The visit received the details of their current Pubwatch and Facewatch schemes. He referred members to the report that had previously been circulated which had enclosed further details.

92/16 2020 Project Board

The Chairman confirmed that arrangements were proceeding in order to call a meeting of the 2020 Project Board and that the initial arranged date for the next meeting would be Thursday 15 December 2016 in the large Library Meeting Room commencing at 5:30pm.

93/16 Pride in Your High Street Funding

It was noted that there was nothing to report the Committee on so this item was deferred.

94/16 To receive urgent matters for information only

Street Trading Consent – Issues – The Committee received an update on the continuing issues around Street Trading Consents. The Deputy Town Clerk informed members that the situation had been discussed by members of the Planning Committee, during which they had agreed that the Borough Council should seek to ensure that consultation was undertaken on renewal applications. The Committee were informed that presently consultation was only undertaken in relation to new applications.

95/16 Cllr deLauney proposed the meeting was closed to the public and press to consider the minutes of the Personnel Committee which had been held earlier. The proposal was seconded by Cllr Hosken and agreed by members. The member of the public left at this point.

96/16 Personnel Sub-Committee

The Committee received a verbal report on the earlier meeting of the Personnel Sub-Committee and the recommendations contained within the report were formally approved.

97/16 The date and time of the next meeting – was agreed as Tuesday 3rd January 2017 at 7.00pm.

Signed3rd January 2017