

Wellington Town Council

Town Mayor
Cllr Phil Morris-Jones MBE



Town Clerk
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POLICY & RESOURCES COMMITTEE

Minutes of the meeting held at the Wellington Civic Offices on **Tuesday, 4th October 2016** commencing at 7.00pm.

Present:

Cllr S deLauney, Chairman	Cllr L Carter
Cllr F Burns	Cllr M Hosken
Cllr S Hall	Cllr D Allen - ex officio
Cllr P Morris-Jones – ex officio	Cllr A Lowe

In attendance: K. Roper, Town Clerk.

54/16 Welcome – The Chairman welcomed everyone to the meeting.

55/16 Apologies for Absence - Were accepted from C Mason-Morris, and noted for Cllr J Gorse and Cllr R.Perkins.

56/16 Declarations of Interest - Cllr Carter declared interest in the PCSO agenda item.

57/16 To approve the minutes of the meeting held on Tuesday 6th September 2016
The minutes were proposed for approval by Cllr Hosken, seconded by Cllr Lowe and it was resolved that the minutes of the meeting held on Tuesday 6th September 2016 are approved and signed by the Chairman as a true and accurate record.

58/16 Matters Arising

(a) Office Move – The Clerk gave an update concerning the like for like lease arrangements and the proposed timetable. It was agreed that the Clerk should contact Jonathan Etough to confirm the legality of the proposal.

(b) Anti-Social Behaviour Order- The Clerk had circulated notes from the recent meeting and reported that a further meeting had been arranged for 11th October. Cllr Hosken said something needed to be done as retailers were expressing concerns.

(c) Gasworks Bench – The Clerk reported that the bench was now installed; members requested some suitable publicity for the fundraisers.

(d) Wrekin News – The Clerk said the October article was about the festival. Items were suggested for the next edition.

(e) Parking – The Clerk reported that T&W had agreed to attend full council for a presentation on the parking ticket machines.

(f) Agenda – Members were informed there were 3 presentations to be made to Full Council and agreed that they each had 5 minutes and 3 minutes for questions.

59/16 Finance - It was proposed by Cllr Hosken, 2nd by Cllr Lowe and RESOLVED to accept and endorse items 1-5 on the agenda following acceptable answers to questions asked.

- a. To agree receipts for August 2016
- b. To agree payments for September 2016
- c. To agree payments to date for September 2016
- d. To receive details of Petty Cash payments for September 2016
- e. To receive details of Receipts/Payments compared with budget as at 31.08.16.
- f. Bank Account Update - The Clerk reported on lack of progress with the TSB, it was agreed that an email request would be sent informing signatories of required details/actions.
- g. Budget timetable – the Chairman reported that an initial budget proposal will be presented to the November meeting of P&R for discussion. January P&R will finalise the budget for Full Council to approve at its meeting on 10th January 2017. Cllr Carter updated members on the reducing Council Tax Support Grant and T&W 's current budget position.

60/16 PCSO – It was proposed by the Cllr deLauney 2nd by Cllr Burns to recommend to Full Council to work with T&W Council to take on the financing (of up to £15,000 per annum) for a period of 6 years with partner, Newport Town Council. Provided that the resource has the ability to enforce parking restrictions on the public highway and negotiations are held to agree mutually acceptable working arrangements. All were in agreement.

61/16 Pride in Your High Street Mural Project - The Clerk informed Councillors of the Insurance quotation received from WPS of an additional £106.11 per annum and £50.00 excess per claim. Following discussion it was proposed by Cllr Lowe and 2nd by Cllr Burns to agree to take ownership of the mural images, members agreed. Cllr Carter suggested an underspend in the PIYHS fund could be accessed for the cost of the insurance, members asked him to look into the option.

62/16 The Wellington Environmental Services Team Vehicle - The Chairman reported that the Toyota vehicle would be delivered this week and pictures were circulated. Cllr Burns asked about payment and was informed that the vehicle would be paid for in full by cheque. Members suggested this good news should be promoted. The Chairman said that we could now start to move forward with the rest of the programme. Members made the following comments

- Vehicle needs a lock box for tools
- Operators should have a branded corporate uniform
- Promotional leaflets should be given out
- Staff will need training
- Duties will need Scoping out
- The Deputy Clerk – to work up a management proposal

63/16 Bowring – Members had been issued with a report from the Bowring Working Group. A discussion was held around future planting arrangements, quotations and alternative solutions.

64/16 Control of Street Trading Licences – Members discussed the current arrangements. Cllr deLauney proposed to hold further investigations into the matter, this was seconded by Cllr Hosken and agreed by members.

65/16 2020 Project Board – The Chairman updated members on progress made and proposed that the following motion in line with the 2020 vision report should go to full council *'That Wellington Town Council should work in partnership with Telford & Wrekin Council to develop a business case to purchase property in the Square.'* This was seconded by Cllr Burns and agreed by members.

66/16 Items for Information

- **Support for the Princess Royal** - Members agreed that a motion supporting the hospital would go to the Full Council agenda.
- **Referendum proposals** – The Chairman drew members’ attention to the Government proposals to include Parish and Town Councils. It was agreed that a resolution would go forward to support NALC in its opposition of the proposal.
- **Letter of Support for Mythstories** – Members agreed that this issue should go to the Full Council for consideration.
- **Christmas Closure of the Office.** – Members agreed that the office would be closed from Monday 26th December and re-open on Tuesday 3rd January 1017.

67/16 The date and time of the next meeting – was agreed as Tuesday 1st November 2016 at 7.00pm.

Signed1st November 2016