

# Wellington Town Council

**Town Mayor**  
**Cllr Denis Allen**



**Town Clerk**  
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## PROMOTIONS & LIAISON COMMITTEE

Minutes of the meeting held at the Wellington Civic Offices on **Wednesday 28<sup>th</sup> June 2017** commencing at 11.00am.

### **Present:**

Cllr L Carter	Eric Westwood
Cllr D Allen	Ross Vickers
Cllr K Tomlinson	Bob Coalbran
Cllr C Mason-Morris	John Sweetland
Cllr S Fikeis	Rev Tim Carter
Cllr J Alvey	Kevin Tanner
Cllr Fairclough	
Cllr Brittain	

**In attendance:** Caroline Mulvihill – Communications & Events Manager

### **13/17 Welcome and Introductory Remarks**

Cllr Carter welcomed the Committee.

**14/17 Apologies for Absence** - Were received from Cllr McClements, Jean Wordsworth, Fay Easton and Karin Clarke.

Apologies were accepted

**15/17 Declarations of Interest** – None were declared at this point.

### **16/17 To confirm the minutes from the last meeting – Wednesday 31<sup>st</sup> May 2017.**

These were proposed by Cllr Alvey, seconded by Cllr Mason-Morris and **RESOLVED UNANIMOUSLY** that the minutes of the meeting held on 31<sup>st</sup> May 2017 be approved and signed by the Chairman of the meeting as a true and accurate record.

### **17/17 Matters arising from those minutes:**

**Minute 6/17(iv) Christmas Committee update** – Caroline updated the Committee that the plans for the Christmas Light Switch on were now all in place.

29.6.17

**Minute 7/17 (i) Flag Flying Policy** – Caroline passed round the policy that Cllr Denis Allen had prepared and the Policy was agreed by all. Caroline was tasked to check what flags the Town Council were in possession of and to report back at the next meeting.

It was also agreed that the flag pole, when moved to its new location outside the new civic offices, could be used to promote other events at the discretion of the Town Council. A clause covering this needs to be added to the Policy.

Ross Vickers mentioned that the height of the pole and new office needed to be checked so that the flag flies freely.

## **18/17 Correspondence:**

### **1) Made in Wellington Website**

Caroline reported to the Committee that she had been approached by Rob Francis (H2A) with the proposal of the Town Council taking over the running of a new website that Rob had created with PIYHS funding he received. It was no longer viable for Rob to keep the website running and therefore was asking the Town Council to take it over to prevent it from lapsing.

After a brief discussion it was agreed that Caroline would add a hyper link to the WTC website to the [www.madeinwellington](http://www.madeinwellington) site and that this would need further discussion by the Marketing Committee.

It was felt that this was the appropriate time for Cllr Carter to then ask for volunteers for the new events he had scheduled for 2018 which included International Women's day, St Georges Day, 50 years of Telford and an Improved Armistice Day. The following names were allocated to each event Committee:

#### **St Georges Day**

Pat Fairclough  
Karen Tomlinson  
Ross Vickers  
Chris Brittain  
Denis Allen  
Lee Carter

#### **Telford 50<sup>th</sup>**

Pat Fairclough  
John Sweetland  
Angela McClements  
Karen Tomlinson  
Sherrel Fikeis  
Kevin Tanner  
Ross Vickers  
Denis Allen

#### **International Womens Day**

Cindy Mason Morris  
Angela McClements  
Pat Fairclough

### **Armistice Centenary**

Lee Carter  
John Alvey  
Pat & Phil Fairclough  
Eric Westwood  
Ross Vickers  
Chris Brittain  
Denis Allen

Pysche Hudson is compiling an 'events pack' so that we are all fully aware of the licenses that are needed at each event staged in Wellington.

Cllr Carter explained that he and Caroline had a meeting scheduled next week with Sally Whitmore from Destination Telford to discuss Tourism in Wellington. After this meeting a plan could be devised and the Destination Telford subcommittee could then meet.

### **2) Roadwork's Improvements**

T & W are looking into areas that need road improvements within the Borough. Caroline requested that any Councillor's with problematic roads in their wards should email Karen Roper before 30<sup>th</sup> June.

### **3) Shropshire Wildlife Honeypot Catering Van**

The Wellington Chamber had contacted the office with a view to improving the signage and car park where the new Honeypot catering van is located at the bottom of the Wrekin. After a brief discussion it was agreed that this should be an agenda item on the Conservation Working Group to pursue.

Ross Vickers highlighted that cars were now being parked in the surrounding Wellington roads now that the ticket machines were in force. Cllr Carter agreed to take his comments to the T & W Parking Committee.

Eric Westwood commented that the FREE tickets actually state 'Pay and Display' on the top of the tickets. Cllr Carter will also take this comment to the Parking Committee.

### **19/17 Forthcoming Events Calendar and additional events for 2017/2018**

This was discussed above in minute 18/7.

### **20/17 Wellington Festival: Update report:**

Councillor Mason-Morris reported the festival runs from the 13<sup>th</sup> October to the 28<sup>th</sup>. Three new venues had been sourced for this year and adverts had gone into the Family Grapevine, Hype and Scene Magazines.

Tickets would be available for all events on July 14<sup>th</sup>.

A trifold leaflet would be available to promote the festival at the Lions Day on Wheels.

Cllr Fikeis reported to the Committee at this point that the recent POW celebration had been a success. A number of local public houses said their takings were up and Hills Butchers did a good days trade.

Cllr Tomlinson said that she had received a number of emails congratulating the festival and the bouncy castles and New College performances being crowd pleasers.

Cllr Fikeis would send Caroline a photo of the parade leaders under the Market Clock for promotional purposes.

Rev Carter was impressed with the speed the event was cleared up.

**21/17 Walkers are Welcome:**

Bob Coalbran reported that the Path Maintenance team had been busy clearing rights of way.

The new Walking Festival programme was currently at the printers and would be distributed from Friday onwards.

**22/17 To receive information on other future events and activities.**

- Friends of Wellington meeting – civic centre – 3<sup>rd</sup> July 2017
- Arts Festival – Methodist Church – 7<sup>th</sup> and 8<sup>th</sup> July 2017
- Lions Day on Wheels – Bowring Park - 9<sup>th</sup> July 2017

Cllr Britain and Bob Coalbran mentioned that the Train Station would benefit from being locked after the last train to prevent anti-social behaviour. Cllr Carter would take this to the relevant committee. Cllr Mason Morris read out a Facebook comment that was left on the Wellington Action Group page which highlighted again issues at the Train Station.

Kevin Tanner explained to the Committee the work that the 'Friends of the Station' were undertaking and their relationship with London Midland.

Cllr Fairclough inquired if anyone knew of any speakers that would be willing to talk to the Belmont group that meets every other Friday to let her know.

Cllr Fikeis asked if Eddie Lowe and Nathan could be invited onto the Committee. It was agreed that they would be most welcome.

**23/17 To agree date and time of next meeting – Wednesday 26<sup>th</sup> July 2017 at 11.00am.**

Signed .....26<sup>th</sup> July 2017