

Wellington Town Council

Town Mayor
Cllr Phil Morris-Jones MBE



Town Clerk
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POLICY & RESOURCES COMMITTEE

Minutes of the meeting held at the Wellington Civic Offices on **Tuesday 2nd May 2017** commencing at 7.00pm.

Present: Cllr A. Lowe – Chairman Cllr P Morris-Jones ex-officio
Cllr F Burns Cllr M Hosken
Cllr D Allen - ex officio

In attendance: One member of the public Cllr J. Gorse and Karen Roper Town Clerk.

156/16 Welcome – It was agreed that Cllr Lowe should take the Chair in the absence of Cllr deLauney. He welcomed everyone to the meeting.

157/16 Apologies for Absence - Were received from Cllrs deLauney, Mason-Morris, Hall and Carter members accepted and agreed the apologies.

158/16 Declarations of Interest - None

159/16 To approve the minutes of the Meeting held on Tuesday 4th April 2017 - It was proposed by Cllr Hosken, seconded by Cllr Burns and resolved that the minutes of the meeting held on Tuesday 4th April 2017 be approved and signed by the Chairman as a true and accurate record.

160/16 Matters Arising

a) Office Move – This meeting was the first to be held in the new Council Chamber, the Chairman asked members what they thought of the surroundings. Members were impressed with the light and brightness of the space. The Clerk reported on the move and issues of storage (particularly chairs), still to be resolved. She suggested that staff live in the space for a period of around 3 months to see how they cope with the current situation in relation to screening, kitchen and toilet facilities before any further decisions are taken. Cllr Burns proposed that the staff had a budget to spend on soft furnishings fixtures and fittings. The proposal was seconded by Cllr Lowe and agreed using Chairman's casting vote

b) PCSO - The Clerk reported she had received a service level agreement from Chief Inspector Graham Preece who had also agreed to attend the June meeting of Full Council to discuss the document. Members were in agreement with this. The ASBO Group meeting due to take place on 20th April at 3pm to discuss the findings of the environmental Audit and progress on other initiatives was cancelled and would be rebooked when PCSO Hall returns to work.

c) Parking – The Clerk reported she had not received any further comments on the parking machines. The Mayor said that the longer term parking now needed to be sorted out. The Clerk was asked to call a meeting of the parking working party group to take this forward. Cllr Gorse said that the short term parking arrangements need to be established prior to any further changes taking place.

161/16 Finance

The reports were circulated to members who asked questions and the Clerk gave appropriate answers that were accepted by members. It was proposed by Cllr Hosken, seconded by Cllr Burns and RESOLVED to accept and endorse items a-e on the agenda.

- a) Receipts for March 2017
- b) Payments for March 2017
- c) Payments to date for April 2017
- d) Details of Petty Cash payments for March 2017
- e) Receipts/Payments compared with budget as at 31st March 2017.

162/16 Bank Account Update – The Clerk agreed to consult the Internal Auditor and provide a report on electronic banking for the next P&R meeting.

163/16 The date and time of the next meeting – was agreed as 6th June 2017 at 7.00pm

Signed6th June 2017