

# Wellington Town Council



**Town Clerk**  
**KAREN ROPER**  
**B.A (Hons), DMS**  
Civic Offices, Larkin Way  
Tan Bank, Wellington  
Telford TF1 1LX  
Tel: 01952 567697  
Fax: 01952 567690

Email: [wellingtontowncouncil@telford.gov.uk](mailto:wellingtontowncouncil@telford.gov.uk)  
[www.wellington-shropshire.gov.uk](http://www.wellington-shropshire.gov.uk)

## PROMOTIONS & LIAISON COMMITTEE

Minutes of the meeting held at the Wellington Civic Offices on **Wednesday 25<sup>th</sup> April 2018** commencing at 11.00am.

### **Present:**

Cllr Fikeis	Nathan Muench
Cllr Mason-Morris	Bob Coalbran
Cllr McClements	Mary- Wellington Remembers
	Nathan Muench
	Ross Vickers
	Kath Howard
	Hilary – member of the public

**In attendance: Caroline Mulvihill** – Communications & Events Manager and Kirsty Shuttleworth

### **113/17 Welcome and Introductory Remarks**

In Cllr Carters absence Cllr Fikeis welcomed members to the meeting.

### **114/17 Apologies for Absence**

Cllr Carter, Jean Wordsworth, Hills Butchers (on returning to the office Rev Nick Brook had also put in his apologies).  
Apologies accepted.

### **115/17 Declarations of Interest**

None received.

### **116/17 To confirm the minutes from the last meeting – Wednesday 28<sup>th</sup> March 2018.**

As there was only Cllr McClements present that had attended the last meeting the minutes could not be confirmed but noted as a true record.

## **117/17 Matters arising from those minutes:**

### **Minute 105/17 (i): Alleyway Mural:**

Caroline had been on a site visit with Rory McCann, a local artist recommended via T & W.

He had put forward three options:

Option 1: £1250 – Town branding with sky features

Option 2: £2000 – as above with added local areas of interest i.e. Wrekin

Option 3: £3500 – as above but with wildlife and historic characters

Option 2 was preferred.

After a brief discussion it was felt that Caroline needed to ask the following questions:

- What would the mural look like painted direct onto the wall
- Price for mural to be painted onto Plywood
- Price for Perspex cover to protect

### **Minute 105/17 (ii) Armistice Day – Marc Petty list of plaques:**

Marc Petty had confirmed to Caroline that his project was looking into the Methodist Church Plaque and those at the former Union Free Church.

Caroline was tasked to find out when this project was due to complete and where the plaques were being located.

It was agreed a meeting of the Remembrance Sub-committee should be arranged. (Ross Vickers to pass Clive Blakeway's contact details to be invited to the above meeting)

### **Minute 105/17 (iii) Lychgate Commemoration Plaque – noticeboard option**

Mary Rogers stated that she had gathered 110 out of 184 photos of those soldiers named on the Lychgate. Those named without photos would have their cap badge displayed.

Caroline explained that after speaking to All Saints Church they were in favour of a noticeboard being erected detailing the above mentioned photos. The cost of this would be approx. £500.00.

Wellington Rotary had also been in contact with the office and had purchased a 'Fallen Soldier'. They would also like to see this erected in All Saints Church – if possible by the noticeboard of photos.

It was agreed by all that this would be a good way to commemorate the fallen. Caroline to liaise with the relevant parties to ensure both locations and project complete.

## **118/17 Correspondence:**

### **1) Feedback from Kevin Tanner on Wellingtons Videos in Circulation for use on the WTC website.**

In Kevin Tanners absence this would be discussed at next month's meeting.

**2) Silent Soldier - Rotary**  
Covered in Minute 105/17

**119/17 Hanging Baskets**

Ross Vickers had passed Caroline the contact of the person who supplies hanging baskets for the William Withering. When passing this onto Andrew Roberts it was unfortunately too late for this year's baskets as they had been ordered from Limetree due to it being late April. His details would be kept on file and he would be asked to Tender for 2019.

A conversation then took place regarding the hanging baskets at the train Station and the question of who waters them was asked. Caroline thought that Limetree were asked but they said no but would have to check with Andrew if this was correct.

Concerns over the work that the Friends of Wellington Train Station had done planting the Lavender Garden and other beds was raised and as to who would be responsible for watering them.

It was questioned if this was a Wellington Town Council responsibility or a Friends of Wellington Train Station responsibility.

The conversation then moved onto Fay Easton and her contract being renewed. Members were confused over the future of the project's Fay was over seeing if her contract had expired.

Cllr Mason-Morris and Cllr Fikeis stated that at the last P & R meeting it was agreed that Fay would be employed on a part time basis shared with the Wellington Market Company.

It was felt there was a clear lack of communication between all parties and this needed to be rectified.

Cllr McClements updated the Committee with the news that the Station roof repair work had been passed to the contractors and would be on their schedule to complete.

**120/17 Forthcoming events calendar and additional events for 2018 / 2019 – Strategy / package and brand**

Caroline had met with Paul Shuttleworth and had gone through the details for the new Children's Festival. As this meeting only took place at 4pm yesterday Caroline would have a detailed programme available at the next meeting but it was all 'work in progress'.

**121/17 Wellington Festival: Update report:**

Cllr Mason-Morris stated that the Spring Festival would run from the 2-7 May and ran through the programme of events.

The October Festival was all pretty much finalised and runs from 3 – 21 October. Cindy than ran through the programme of events.

It was decided at the last Wellington Festival meeting that for 2019 the Spring Festival would run for 2 weeks and the October Festival for 1 week to maximise the light nights and warmer weather.

**121/17 Walkers are Welcome:**

Bob Coalbran had met with the Matt Boyle, the new lease holder at the Bowring Park, and they were working together to bring the Walkers are Welcome walkers into the Bowring Park and Café. Matt Boyle would be offering light refreshments at a discounted price of £1.00 to the walkers.

Inconsistencies with the Wellington Festival website had been brought to Caroline's attention and she stated that the original email had been forwarded to the volunteer that runs the site for him to correct.

Opening times at the Bowring Café and whose responsibility it was for toilet cleansing were not clear, Caroline was asked to check the contract and arrange a meeting to clarify position and opening hours to all parties.

The Shropshire Way guide was now available showing the new route through the Market Square and way marking was almost complete.

WRW were also working on a leaflet to show new rights of way along the New Works site. There was still an outstanding issue with a property yet to be resolved so no access at that point at present. Other leaflets were currently at the printers.

The Rail Rambler's had been very active and 20-30 have arranged to visit Wellington on Saturday from Wales and Birmingham.

At this point Kath Howard introduced herself. Kath was trying to get a 'Friends of the Bowring Park' up and running. She had set up a Facebook group which currently has 157 members but ideally a hands on working group could be formed. This group could then help promote the café, facilities and events within the park. It was agreed that this would be a good idea and Kath was invited to attend any meetings felt appropriate.

**122/17 To receive information on other future events and activities.**

- Wellington Spring festival – covered in agenda item 9

**123/17 Matters for information only:**

- **Option for Town Council Calendar**

Caroline had a price of £485.00 for x 500 calendars. Cllr Mason-Morris agreed that WTC had to promote what it does better but questioned if a hard copy calendar was the correct platform to do so and suggested an improved working website and social communications could work better.

Caroline informed the committee that she was in talks with T & W and Runtime UK to purchase software that allows the WTC, Made in Wellington and Discover Telford site to all 'talk' to each other and the facility to add an event which then automatically 'feeds' into the other sites along with Twitter / Instagram etc. The Committee agreed that this was definitely needed along with hard copies such as the WTC Newsletter and Wrekin News.

It was then noted that the WTC Newsletter had not been received by all Wellington residents and concerns were made over the gaps of households who

didn't received and where any spare copies of the Newsletter are. Caroline was tasked to look into this and report back.

Cllr McClements left at this point

- **Cllr Allen Memorial Bench**

Caroline had been approached by MEP Jill Seymour about the possibility of the DHLNR agreeing to install a memorial bench for the late Cllr Allen. When contacted DHLNR stated that they were already in discussions about having a plaque dedicated to Denis at the site of planted 'Wellingtonian' trees. It was agreed that both options would be suitable and that Caroline should progress talks with Jill Seymour and DHLNR.

- **Key to Shawbirch Noticeboard**

Cllr Tilliotson had returned the key to the Shawbirch noticeboard into the office. Caroline asked for a volunteer to take responsibility for replenishing the noticeboard with current information.

It was agreed that Shawbirch ward councillors should be contacted and asked if they would be prepared to do so.

Kath Howard then enquired as to who had the key to the noticeboards at the Bowring park. Caroline agreed to find out and let her know.

- **T50**

Saturday 16<sup>th</sup> June at 10.00am would see the launch of the new T50 trail – members were invited to attend. Bob Coalbran mentioned that within the forthcoming walking festival the whole T50 trail would be broken into sections and covered.

Cllr Mason-Morris told the committee that Saturday 28<sup>th</sup> April is Workers memorial Day remembering those who have died at work in an occupational incident. There would be a service at the peace garden at 11.00am.

Ross Vickers mentioned that the lease at the Wellington Cricket Club was not going to be renewed by land owner Peter Holt. Bob Coalbran thought he has seen plans for the extension of the changing room facilities. It was agreed that unless contacted directly no action should be taken.

**124/17 To agree date and time of next meeting – Wednesday 23<sup>th</sup> May 2018 at 11.00am.**

Signed .....23<sup>rd</sup> May 2018